



**CITY OF ST. LOUIS
DEPARTMENT OF FINANCE
OFFICE OF THE SUPPLY COMMISSIONER**

**CAROL L SHEPARD, CPA
SUPPLY COMMISSIONER**

**FRANCIS G. SLAY
MAYOR**

**1200 MARKET ST RM 324
ST LOUIS MO 63103
PHONE: 314-622-4580
FAX: 314-622-4141**

ADDENDUM NO. 1

33516Q0009 – Secure Drop Box for Drugs
Bid Opening Date – February 9, 2016

To: All Bidders
From: Dotlyn Bedessie, Buyer
Date: February 9, 2016
Re: 33516Q0009 – Secure Drop Box for Drugs

This addendum shall be considered part of the Specifications for bid (except as noted otherwise) and is issued to change, amplify, or delete from or otherwise explain these documents where provisions of this addendum differ from those of the original documents. This addendum shall have precedence over the original documents and shall govern.

Q1: What is the item# for the drop box?

A1: *Secure Drop Cart item #5077 from Health Care Logistics. This is also printed on Technical Specification Sheet.*

Q2: Is there a loading Dock and if they need a lift gate?

A2: *There is a loading dock but due to limited space we are unable to accommodate large vehicles (18 Wheeler Trailer type trucks) for delivery, Pick-ups or box trucks are ok but might need a lift gate and could be hard to maneuver due to the space. Most delivery use Street Parking in front of building.*

All bidders must attach this form to the original Bid/Quote Form. This completed form will serve as acknowledgement that this information has been received.

ADDENDUM RECEIVED AND ACKNOWLEDGE

Name of Firm

Representative

Signature

Date