

**ADVERTISED BID
CITY OF ST. LOUIS**

OFFICE OF THE SUPPLY COMMISSIONER
1200 MARKET ST RM 324
ST LOUIS MO 63103-2842



REQUEST FOR QUOTE
42012Q0303

PAGE
1

ADDRESS CORRESPONDENCE TO

We agree to furnish the following articles to the City of St. Louis, free of any extra charges, in the quantity named and at the prices respectively stated:

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LAMBERT AIRPORT
P O BOX 10036
ST LOUIS MO

63145

SEE TERMS AND CONDITIONS ON THE REVERSE SIDE OF THIS QUOTATION SHEET.

DATE PRINTED 02/03/12	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
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REPLY DUE BY: 02/29/12 12:00 O'CLOCK NOON

NEEDED BY DATE	QUANTITY	UNIT	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
	REQ LINE NUMBER : 0001					
	1	EA	AIRP	12R030301		
	2012 CHEVROLET SILVERADO 2WD REGULAR CAB PICK UP WITH STAKE BED.					
	MAKE		MODEL		YR	

	AS PER ATTACHED SPECIFICATIONS					
	REQ LINE NUMBER : 0002					
	1	EA	AIRP	12R030302		
	2012 CHEVROLET EQUINOX FRONT WHEEL DRIVE, ACCORDING					
	MAKE		MODEL		YR	

	AS PER ATTACHED SPECIFICATIONS					
	ALL DEVIATIONS MUST BE NOTED ON ATTACHED SPECIFICATION SHEETS. NO EXCEPTIONS.					
	DEPT. CONTACT: MICHAEL BERNICH 314-551-5322					
	STATE BEST GUARANTEED DELIVERY: ----- A.R.O.					
					TOTAL →	

NAME OF FIRM	STATE DELIVERY: CALENDAR DAYS	COMPTROLLER	Date
ADDRESS			
CITY	STATE	SIGNED BY:	SUPPLY COMMISSIONER
PHONE	Area Code ()		Date

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<p>IMPORTANT REQUIRED BID FORM(S) ATTACHED: VENDOR MUST COMPLETE, SIGN & RETURN THE ENCLOSED BUY AMERICAN FORM WITH THEIR BID.</p> <p>IT IS THE POLICY OF THE SUPPLY DIVISION THAT ALL BIDS/ CONTRACTS AWARDED IN THE AMOUNT OF \$500.00 AND ABOVE ADHERE TO THE MAYOR'S EXECUTIVE ORDER #28 WHICH REQUIRES MINIMUM UTILIZATION OF MINORITY OWNED BUSINESSES OF 25% AND WOMEN OWNED BUSINESSES OF 5%. ALL VENDORS MUST COMPLY WITH THIS POLICY AND ALL OTHER PROVISIONS OF EXECUTIVE ORDER NO. 28.</p> <p>ALL BIDS MUST INCLUDE COMPLETED "BUY AMERICAN" AND "MINORITY/WOMEN UTILIZATION STATEMENT" FORMS, AND ANY SUPPLEMENTAL INFORMATION REQUIRED. ANY QUESTIONS SHOULD BE DIRECTED TO THE BUYER.</p> <p>.....</p> <p>BIDS WILL BE AWARDED BASED ON OFFICIAL SPECIFICATIONS PROVIDED BY SUPPLY DIVISION ONLY & ANY RELATED ADDENDA. ALL INQUIRIES MUST BE IN WRITING (LETTER/E-MAIL/FAX) TO THE FOLLOWING BUYER: SHARON COLEMAN - COLEMANS@STLOUISCITY.COM FAX# 314-622-4141 PHONE# 314-622-4596 </p> <p>PLEASE TYPE NAME OF CONTACT PERSON FOR THIS BID: NAME: _____ FAX: _____ E-MAIL: _____</p>						
TOTAL →						

NAME OF FIRM	STATE DELIVERY: CALENDAR DAYS	COMPTRROLLER	Date
ADDRESS			
CITY	STATE	SIGNED BY:	SUPPLY COMMISSIONER
PHONE	Area Code ()		Date

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REPLY DUE BY: 02/29/12 12:00 O'CLOCK NOON

NEEDED BY DATE	QUANTITY	UNIT	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>IF FREIGHT OR DELIVERY CHARGE TO BE BILLED, IT MUST BE INCLUDED IN THIS QUOTE OR IT WILL NOT BE PAID. () FREIGHT IS INCLUDED IN THE QUOTED UNIT PRICE. () WE WILL CHARGE FREIGHT/DELIVERY IN THE AMOUNT OF: \$ _____</p> <p>ALL BIDS MUST BE RETURNED IN SEALED ENVELOPE. FAXED BIDS, UNLESS SPECIFICALLY REQUESTED BY CITY, WILL BE REJECTED. IF UNCERTAIN, CONTACT BUYER NAMED HEREIN. ENVELOPE SHOULD BE MARKED WITH BID # & OPENING DATE.</p> <p>***** WEBSITE INFORMATION ***** * * TO DOWNLOAD SUPPLY BIDS GO TO: * * HTTP://STLOUIS-MO.GOV/SUPPLY/BID-NOTICES.CFM * * * CLICK ON BID NOTICES * *****</p>						
TOTAL →						

NAME OF FIRM	STATE DELIVERY: CALENDAR DAYS	COMPTROLLER	Date
ADDRESS			
CITY	STATE	SIGNED BY:	SUPPLY COMMISSIONER
PHONE	Area Code ()		Date

AIRPORT AUTHORITY
LAMBERT ST. LOUIS INTERNATIONAL AIRPORT
SPECIFICATIONS FOR A 2012 CHEVROLET SILVERADO
2WD REGULAR CAB PICK UP WITH STAKE BED
REQUISITION # 42012A0303

It is the intent and purpose of these specifications to be used as a guideline to describe a 2012 2WD regular cab pick up with stake bed.

PAGE 1 OF 7
STATE ANY DEVIATIONS

MODEL

CC31003 2012 Chevrolet Silverado 3500HD 2WD Regular Cab
Preferred Equipment Group 1 WT

EXTERIOR

- Paint Solid
- Wheels, 17" painted steel includes painted center caps and a steel spare
- Tires, LT235/80R17E, all season highway, blackwall (To include full size spare tire)
- Headlamps, dual halogen composite, includes flash-to-pass feature and automatic exterior lamp control
- Lamps, Smoked Amber roof marker
- Mirrors, outside high-visibility vertical camper style, black with manual folding and extension and lower convex spotter glass
- Glass, Solar-Ray light tinted all windows
- Door handles, black
- Wipers, front intermittent, wet-arm with pulse washers

INTERIOR

- Seat trim, dark titanium vinyl
- Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger manual reclining with outboard head restraints, and center fold-down armrest with storage
- Floor covering, rubberized vinyl, black
- Steering column, Tilt-Wheel, adjustable, includes brake/transmission shift interlock
- Steering wheel, includes theft-deterrent locking feature

Line Item #1

AIRPORT AUTHORITY
LAMBERT ST. LOUIS INTERNATIONAL AIRPORT
SPECIFICATIONS FOR A 2012 CHEVROLET SILVERADO
2WD REGULAR CAB PICK UP WITH STAKE BED
REQUISITION # _____

INTERIOR Cont.

- Instrumentation, analog, includes speedometer, odometer with trip odometer, fuel level, voltmeter, engine temperature, oil pressure and tachometer
- Tire pressure monitoring system
- Door locks power
- Driver Information Center, monitors numerous systems depending on vehicle equipment
- Warning tones, headlamp on, key-in-ignition, driver and passenger buckle-up reminder, turn signal on
- Air conditioning, single-zone manual front climate control
- Cruise control electronic with set and resume speed, located on steering wheel
- Audio system, AM/FM stereo with seek-and-scan and digital clock
- Sound system feature, 4 speakers
- Cupholders, front
- Power outlets, 2 auxiliary instrument panel-mounted with covers, 12-volt
- Mirror, inside rearview, manual day/night
- Visors, driver and front passenger
- Assist handle, front passenger
- Lighting, dome lamp, reading, backlit instrument panel switches and door handle-activated illuminated entry
- Coat hooks, rear driver and passenger side

MECHANICAL

- Engine, Vortec 6.0L V8 SFI
- Transmission, 6-Speed Automatic, heavy-duty, electronically controlled with overdrive and tow/haul mode
- Cooling, auxiliary external transmission oil cooler, heavy-duty air-to-oil
- Cooling, external engine oil cooler, heavy-duty air-to-oil, integral to driver side of radiator tank
- Oil, integral to driver side of radiator tank
- Differential, heavy-duty automatic locking rear
- Rear axle, 3.73 ratio
- Rear wheel drive

Line Item # 1

AIRPORT AUTHORITY
LAMBERT ST. LOUIS INTERNATIONAL AIRPORT
SPECIFICATIONS FOR A 2012 CHEVROLET SILVERADO
2WD REGULAR CAB PICK UP WITH STAKE BED
REQUISITION # _____

PAGE 3 OF 7
STATE ANY DEVIATIONS

MECHANICAL cont.

- Battery, heavy-duty, 600 cold-cranking amps, maintenance free includes rundown protection and retained accessory power
- Alternator, 125 amps
- Recovery hooks, front, frame-mounted
- Frame, reinforced C-channel
- GVWR, 13,200 lbs
- Suspension Package, Handling/Trailering, heavy-duty, includes 46mm piston monotube shocks and 34mm front stabilizer bar
- Suspension, front, independent torsion bar
- Suspension, rear 7+1 multi-leaf springs
- Tire carrier, outside spare, winch type mounted under frame at rear
- Steering, power recirculating ball
- Exhaust, aluminized stainless-steel muffler and tailpipe
- Tools, mechanical jack and wheel wrench located in back of cab
- Air Cleaner, high-capacity

SAFETY

- Brakes, 4-wheel antilock, 4-wheel disc
- Airbags, frontal, driver and right front passenger
- Daytime running lamps, includes automatic exterior lamp control
- Back up alarm, 97 decibels

COLOR SCHEME

- Exterior, 9W3 Wheatland Yellow
- Interior, gray

Line Item #1

AIRPORT AUTHORITY
LAMBERT ST. LOUIS INTERNATIONAL AIRPORT
SPECIFICATIONS FOR A 2012 CHEVROLET SILVERADO
2WD REGULAR CAB PICK UP WITH STAKE BED
REQUISITION # _____

PAGE 4 OF 7
STATE ANY DEVIATIONS

RADIOS

To have FAA Radio (dealer supplied) and 800 series radio (Airport supplied) installed in locations specified by Airport Fleet Services.
All radios and lighting to be on "Key On" switching

EMERGENCY LIGHTING

Supply and install PSE FAA compliant roof top Triad
Supply and install 4 bulb / 4 corner strobe system
Provision for cab roof-mounted lamp/beacon provides an instrument panel mounted and electrical
Wiring tucked beneath the headliner for a body upfitter to connect a body-mounted warning or
Emergency lamp, 30-amp rating.

MANUALS

To include owner's manual and one service manual with electrical diagram.

line item #1

AIRPORT AUTHORITY
LAMBERT ST. LOUIS INTERNATIONAL AIRPORT
SPECIFICATIONS FOR A 2012 CHEVROLET SILVERADO
2WD REGULAR CAB PICK UP WITH STAKE BED
REQUISITION # _____

STAKE BED

Omaha Standard Heavy Duty Platform

Dimensions

Length 8'6"
Width 82"

Front Outrail

6" deep
11 ga. (.120") high strength steel
Four 12 ga. (.105") 2x4 stake pocket reinforcement inserts sized for 2x4 boards or steel stakes.
Gusseted to the long members
No welding to inside face of outrail – no weld through marks on outside face to mar finish

Side Outrail

6" deep
11 ga. (.120") high strength steel
12 ga. (.105") 2x4 stake pocket reinforcement inserts on 24" centers. The number of pockets varies with the length of the platform. Sized for 2x4 boards or steel stakes.
No welding to inside face of outrail – no weld through marks on outside face to mar finish.

Rear Outrail

6" deep
11 ga. (.120") high strength rollformed steel.

Line Item #1

AIRPORT AUTHORITY
LAMBERT ST. LOUIS INTERNATIONAL AIRPORT
SPECIFICATIONS FOR A 2012 CHEVROLET SILVERADO
2WD REGULAR CAB PICK UP WITH STAKE BED
REQUISITION # _____

STAKE BED

PAGE 6 OF 7
STATE ANY DEVIATIONS

Omaha Standard Heavy Duty Platform

Rear Outrail cont.

Four 12 ga. (.105") 2x4 stake pocket reinforcement inserts. Sized for 2x4 boards or steel stakes
Gusseted to the long members
No welding to face of outrail – no weld through marks on face to mar finish.

Floor and Understructure

11 ga. (.120") high strength rollformed "C" section cross members, 4-3/16" high
Cross members are located on 12" centers on platforms 14' and longer. On platforms shorter than 14',
crossmembers are located on 16" centers.
Every other crossmember is gusseted to the long members on front 2/3 of platform, ever cross members on
rear 1/3 of platform.
Long members are structural channel" 4"
Floor 1/8" treadplate steel

Lighting

Lights are completely recessed into outrail.
Two clearance lights per corner. (Amber/front) (Red/rear)
Three-light (identification) cluster in rear outrail.
Rubber grommet mounted; high impact reflective lenses.
Plug-in wire harness Weather-tight installation.
All reflectorized lights meet applicable federal standards (FMVSS 108)
Paint: Black Acrylic E-Coat

Line Item #1

AIRPORT AUTHORITY
LAMBERT ST. LOUIS INTERNATIONAL AIRPORT
SPECIFICATIONS FOR A 2012 CHEVROLET SILVERADO
2WD REGULAR CAB PICK UP WITH STAKE BED
REQUISITION # _____

STAKE BED

Omaha Standard Steel Stake Racks & Bulkhead

Dimensions

Height 40"

Construction

16 gauge (.058") rollformed heavily corrugated horizontal slats 6 1/8" wide.
The number of slats on the racks depends on height – three slots on 28" and four slots on 40"
Slats are welded to 13 ga. (.09") hat section stakes
Racks are connected by spring tension rack connectors, and lock to the platform by hand-release
Spring latches.

Paint

Black Acrylic E-Coat

Tommy Gate

Model 72-1650TP42
Platform 68X42
1600 lb. capacity
Overall width 72"

Line Item #1

AIRPORT AUTHORITY
LAMBERT ST. LOUIS INTERNATIONAL AIRPORT
SPECIFICATIONS FOR A 2012 CHEVROLET EQUINOX FWD LS
REQUISITION # 42012R0355

It is the intent and purpose of these specifications to be used as a guideline to describe a Front Wheel Drive (FWD) Utility vehicle.

PAGE 1 OF 5
STATE ANY DEVIATIONS

MODEL

2012 Chevrolet Equinox FWD Four Door LS

STANDARD EQUIPMENT

MECHANICAL

Engine, 2.4L DOHC, 4-cylinder SIDI (Spark Ignition Direct Injection) with VVT (Variable Valve Timing) (182 hp [135.7 kW] @ 6700 rpm, 172 lb-ft [232.2 N-m] @ 4900 rpm)
Transmission, 6-speed automatic with overdrive
Alternator, 120 amps
Axle, 3.23 final drive ratio (Requires front-wheel drive vehicles and (LAF) 2.4L DOHC 4-cylinder SIDI engine.)
Drivetrain, front-wheel drive (1LF26 model only.)
Battery, maintenance free with rundown protection, 525 CCA
GVWR, 4690 lbs. (2127 kg) (Requires front-wheel drive vehicles and (LAF) 2.4L DOHC 4-cylinder SIDI engine.)
Suspension, front independent MacPherson strut with stabilizer bar, optimally-tuned shocks and hydraulic-ride bushings in front control arms
Suspension, rear independent multi-link with hydraulic rear trailing arm links and stabilizer bar
Suspension, Refined Ride
Steering, power-assist, electric-variable
Brakes, 4-wheel antilock, 4-wheel disc
Exhaust, single

line item #2

AIRPORT AUTHORITY
LAMBERT ST. LOUIS INTERNATIONAL AIRPORT
SPECIFICATIONS FOR A 2012 CHEVROLET EQUINOX FWD LS
REQUISITION # _____

PAGE 2 OF 5
STATE ANY DEVIATIONS

MECHANICAL Cont.

Steering, power
Brakes, 4-wheel antilock, 4-wheel disc
Exhaust, aluminumized stainless-steel muffler and tailpipe
4-wheel anti-lock braking system
Tools, mechanical jack and wheel wrench
Key, single, 2-sided
To be delivered with six (6) keys programmed and four (4) key fobs

EXTERIOR

Wheels, 17" (43.2 cm) painted aluminum
Tires, P225/65R17 all-season, blackwall
Full size spare tire with steel wheel
Bumpers, front and rear body-color with Charcoal lowers
Moldings, Charcoal lower rocker
Grille, Charcoal with chrome surround
Headlamps, halogen composite with automatic exterior lamp control
Glass, tinted
Mirrors, outside power-adjustable, Black, manual-folding
Wipers, front variable-speed, intermittent with washer.
Wiper, rear variable-speed, intermittent with washer
Liftgate, rear manual with fixed glass
Door handles, body-color

INTERIOR

Seats, Deluxe front bucket

Line Item #2

AIRPORT AUTHORITY
LAMBERT ST. LOUIS INTERNATIONAL AIRPORT
SPECIFICATIONS FOR A 2012 CHEVROLET EQUINOX FWD LS
REQUISITION # _____

PAGE 3 OF 5
STATE ANY DEVIATIONS

INTERIOR Cont.

LS Interior, Base Cloth
Seat adjuster front, driver 2-way fore/aft power lumbar and power 2-way height adjuster
Seat adjuster rear, 2-way fore/aft adjustment with 60/40 split seatback and 3-way recline
Console, center with armrest and concealed storage
Armrest, rear center with dual cup holders
Steering wheel, comfort grip vinyl with integrated cruise controls
Steering column, tilt and telescopic
Instrumentation includes speedometer, single trip odometer, fuel level, engine temperature and tachometer
Driver Information Center monitors 26 various systems including, Vehicle Information Menu (oil life, tire pressure, standard/metric units) and
Trip Information Menu (trip 1, trip 2, fuel range, average fuel economy, instant fuel economy, average vehicle speed)
Windows, power with Express-Down on all 4 doors
Door locks, power programmable with power lockout protection
Remote Keyless Entry with 2 transmitters, panic button, content theft alarm activation verification and illuminated entry
Cruise control, electronic with set and resume speed
Theft-deterrent system, anti-theft alarm and engine immobilizer.
Air conditioning, single-zone manual climate control
Defogger, rear-window electric
Cupholders, 2 front in center console and 2 rear in center armrest with 1 bottle holder in each door
Power outlets, 4 auxiliary with covers, 12-volt includes 1 front of console, 1 in console, 1 in back of console and 1 in cargo area.
Mirror, inside rearview manual day/night
Visors, driver and front passenger illuminated vanity mirrors
Assist handles, front passenger and rear outboards
Map pocket, front seatback, driver and front passenger

Line Item #2

AIRPORT AUTHORITY
LAMBERT ST. LOUIS INTERNATIONAL AIRPORT
SPECIFICATIONS FOR A 2012 CHEVROLET EQUINOX FWD LS
REQUISITION # _____

INTERIOR Cont.

Lighting, interior with theatre dimming, center-mounted dome, rear cargo area, dual front map lights, ambient lighting on center stack surround, and center console cupholders
Lighting, dual front map lights
Audio system, AM/FM stereo with clock, Radio Data System (RDS), speed-compensated volume, auxiliary input jack and outside temperature display
Antenna, roof-mounted

SAFETY

Brakes, brake assist
Brakes, Hill Start-Assist (HAS)
Traction control
StabiliTrak, electronic stability control system
Daytime Running Lamps
Air bags, dual-stage, frontal, driver and right front passenger with passenger sensing system, Thorax side-impact, seat mounted, driver and right front passenger, head curtain, side front and rear outboard seating positions
Air bag Passenger Sensing System, sensor indicator inflatable restraint
Remote door unlock success varies with conditions.
Safety belts 3-point, driver and right-front passenger, height-adjustable includes pretensioners
Safety belts, 3-point, rear, all seating positions
Door locks, power operated rear child security
Tire Pressure Monitor System

PAGE 4 OF 5
STATE ANY DEVIATIONS

line Item #2

AIRPORT AUTHORITY
LAMBERT ST. LOUIS INTERNATIONAL AIRPORT
SPECIFICATIONS FOR A 2012 CHEVROLET EQUINOX FWD LS
REQUISITION # _____

PAGE 5 OF 5
STATE ANY DEVIATIONS

COLOR SCHEME

9W3 Wheatland Yellow

To include one (1) owner's manual and one (1) service manual with electrical diagram

line Item # 2

CITY OF ST LOUIS, MISSOURI
INSTRUCTION TO BIDDERS (for request for quotations - RFQs)

VENDORS SHOULD CAREFULLY READ THE FOLLOWING INSTRUCTIONS AND TERMS AND CONDITIONS, BEFORE SUBMITTING QUOTATION. **CAUTION: THIS IS NOT AN ORDER**

- Quotations will only be accepted on this form which must be returned in a **sealed envelope**. *The upper left corner of the envelope must include the following information: Vendor Name, Quotation Number and the Due By Date.* This information is also required on any mail delivered next day or overnight.
- Quotations should be typewritten or in ink. Altered or erased unit price(s) must be initialed. One copy of Quotation Sheet must be submitted, please retain a copy for your files.
- The Supply Commissioner reserves the right to reject any or all bids.
- The Supply Commissioner reserves the right to make awards on an item basis or on a total basis.
- Bidders must quote Unit Price(s) and Extension on each item. When an error appears on an extension, the Unit Price(s) will govern.
- When Quotation Sheet requests item(s) by brand name and your quote is for an alternate brand - show brand name(s) with model number(s) and attach full specifications.
- When Quotation Sheet has only a general description(s) of item(s) required - show brand name with model number(s) and attach full specifications.
- Suppliers shall not offer more than one bid on each item. Two or more quotations on the same item may cause a rejection of the bid. Suppliers must determine which one of their many styles or types fully meet the specification.
- Freight or delivery charges must be included in quote, or shown separately on quote, so bid can be evaluated.
- **Bids must arrive no later than NOON** on the date stated or will be rejected. Faxed or E-mailed bids are not accepted unless specifically requested.
- Bids will be publicly opened on the date specified beginning at NOON.
- Prices quoted will be considered firm.
- Bids having an acceptance limit of less than 30 days after opening date may be rejected.
- Time of proposed delivery must be stated in definite terms.
- Failure of Bidder to understand the item(s) requested or any part of the specifications will not be a valid reason for bidding on the wrong item(s). Any questions regarding description of item(s) requested should be cleared with the Buyer listed in the bid document.
- **Samples** when requested must be delivered before actual time of bid opening with each sample plainly tagged showing the name of Bidder, Quotation Number, Brand Name and lot number or quality. Submission of samples does not relieve bidder from meeting the specifications as outlined in the Bid Documents unless the bidder specifically states they are bidding on an alternate.
- All samples are to be submitted to the address listed below unless otherwise stated in Bid Documents.
- Deliveries must be accompanied by a packing slip or invoice, listing the Department, Quotation Number, and the exact quantities of each item included in the shipment.
- ONLY U.S.P., N.F., OR N.N.D. DRUGS ARE ACCEPTABLE. ALL DRUGS MUST COME IN MANUFACTURER'S ORIGINAL PACKAGES, PROPERLY SEALED.
- In the event the successful bidder fails to make delivery of any item or items that meet the conditions and requirements as outlined in this proposal within 7 days of time stated by bidder on face of this quotation sheet, the City reserves the right to purchase said item or items on the "OPEN MARKET" and charge any costs above the BID PRICE to the bidder.
- The laws of the State of Missouri provide that the City of St. Louis pay no State Sales or Use Tax or Federal Excise Taxes and these taxes should be excluded from your bid price. Federal Excise Tax Exemption Certificates will be furnished to successful bidder.
- Suppliers shall save harmless the City of St. Louis from the payment of any and all claims or demands arising out of any infringement, alleged infringement, or use of any patent or patented device, article, system, arrangement, material or process used by him in the execution of this contract.
- Supply Division hours are Monday through Friday - 8:00 A.M. to 5:00 P.M. Main Number: 314-622-4580.

All bids must be submitted in a SEALED ENVELOPE and mailed to:

SUPPLY COMMISSIONER
1200 MARKET ST RM 324
ST LOUIS MO 63103-2842



**CITY OF ST. LOUIS
DEPARTMENT OF FINANCE
OFFICE OF THE SUPPLY COMMISSIONER**

FREDDIE L. DUNLAP
SUPPLY COMMISSIONER

FRANCIS G. SLAY
MAYOR

CITY HALL
1200 MARKET ST., ROOM 324
ST. LOUIS, MO 63103-2819
(314) 622-4580
FAX: (314) 622-4141

ATTENTION

Please carefully review all information requested in this bid package. Failure to submit required samples, literature, unit pricing, extended pricing, and any other requested information may result in disqualification of your bid or any portion of your bid.

- Two or more bids submitted for one item (item rejected).
- Signature missing on bid or **any** required form.
- Buy American Form not completed or returned (may be rejected).
- M/WBE Form not completed or returned (may be rejected).
- Altered or erased unit prices (must be initialed).
- Faxed bid, unless specifically requested (will be rejected).
- Failure to submit required Bond (for Contract only) by the date indicated.

The reasons indicated above may disqualify your bid. If you have any questions, please call the buyer indicated on the RFQ.

This form must be returned with your bid. I certify that I have read and understand the information above.

Manual Signature

Date

CERTIFICATION FORM ST. LOUIS DOMESTIC PRODUCTS PROCUREMENT ACT (BUY AMERICAN)

Bidders are advised of legislation enacted by the City of St. Louis which requires all manufactured goods or commodities used or supplied in the performance of this contract or any subcontract to be manufactured, assembled or produced in the United States, unless obtaining American made products would increase the cost of this contract by more than ten percent.

Section Four requires the vendor or contractor to certify his compliance with this legislation and if applicable, Section Six, if preference is claimed.

This legislation does not apply if the total bid is less than one thousand dollars (\$1,000.00).

Bids received will be evaluated on the basis of this legislation. Certificates of compliance must be completed and returned to be considered for preference. Failure to provide certification shall cause the City to presume that such product is not American made.

CERTIFICATION

If all the specified goods or products are manufactured, assembled or produced in the United States, check box at left and complete certification at the bottom of this form.

SECTION SIX CERTIFICATION

If any or all of the specified goods or products are manufactured, assembled or produced in a country other than the "United States", and exemption is requested because such product is Fair Trade Product: (a) list the country, other than the United States, where each good or product you propose to furnish is manufactured, assembled or produced; (b) check box at left of this paragraph and list corresponding commodities and (c) complete Section Six Documentation portion below.

Item Number(s)

Location Where Item Manufactured, Assembled or Produced

SECTION SIX DOCUMENTATION

The specified goods or products are treated as manufactured, assembled or produced in the United States under an existing treaty, law, agreement or regulation of the United States regarding export-import restrictions and international trade. List item Number(s) and Treaties covering item below.

DEFINITIONS

- MANUFACTURED** - to make or process a raw material into a finished product; create, or to produce or to turn-out in a mechanical manner.
- ASSEMBLED** - to fit or join together the parts in a manufacturing environment.
- PRODUCED** - create by manual or physical effort, to make or yield the customary product or products.

MUST BE COMPLETED AND SIGNED

I hereby certify that the above information is true and correct and further certify that this statement complies with all provisions of Section 5.58.010 Revised Code of the City of St. Louis, 1985, as amended.

FIRM NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

BY: _____

(SIGNATURE and TITLE)

ST. LOUIS DOMESTIC PRODUCTS PROCUREMENT ACT

The City of St. Louis has enacted an ordinance relating to the purchase of domestic products by City government, with penalty provisions. The ordinance amends Section 5.58.010 Revised Code of the City of St. Louis, 1986, as amended by adding thereto new subsections dealing with the requirement that the Supply Commissioner or his designee give preference to goods or commodities manufactured in the United States of America, stating exceptions to said policy. Sections one through six are reprinted below.

Section One. Section 5.58.010 Revised Code of the City of St. Louis is hereby amended by adding the following language: Each solicitation to bid and the method of describing the items to be bid upon of any goods or commodities sought to be purchased by the Office of Supply Commissioner, and any contract entered into by and on behalf of the City of St. Louis and executed by the Mayor and/or the Comptroller of the City of St. Louis wherein the construction, alteration, repair or maintenance of any public works is the subject of the contract so executed, shall contain a provision that the goods or commodities furnished or used in the furtherance of said project by any contractor or subcontractor, manufacturer or supplier as the case may be, shall be manufactured, assembled or produced in the United States, and said requirement as defined above shall be stated in said bid.

Section Two. The provision of Section One of this Ordinance shall not apply in the following instances:

- (i) Where the item purchased as the contract entered into for repairs or renovation is less than One Thousand (\$1,000.00) Dollars.
- (ii) Where no line of a particular good or product is manufactured, assembled or produced in the United States.
- (iii) Where the acquisition of United States manufactured or produced goods would increase the cost by more than (10%) percent.

Section Three. The certificate required by this section shall specify the nature of the contract, the product being purchased or leased, the names and addresses of the United States manufacturers and producers contracted by the Commissioner or the project architect or engineer, and an indication that such manufacturers or producers could not supply sufficient quantities or that the price of the products would increase the cost of the contract by more than ten percent.

Section Four. No public agency may authorize, provide for, or make any payment to any vendor or contractor upon any contract in violation of section 2 of this act. Prior to the awarding of the bid and before any public agency authorizes, provides, or makes payment to any vendor or contractor upon any contract to which section 2 or 6 of this act applies, the vendor or contractor shall provide proof of compliance with section 2, and, if applicable, section 6 of this act. Any vendor or contractor who knowingly misrepresents any material fact to the public agency concerning the origin of any manufactured goods or commodities shall be guilty of a Class A misdemeanor.

Section Five. Sections 1 to 6 of this act shall apply only to contracts and subcontracts entered into after the effective date of this act, and shall not limit the use or supply of manufactured goods or commodities purchased or leased prior to the effective date of this act.

Section Six. Nothing in sections 1 or 6 of this act is intended to contravene any existing treaty, law, agreement, or regulation of the United States. All contracts under section 1 or 6 of this act shall be entered into in accordance with existing treaty, law, agreement, or regulation of the United States including all treaties entered into between foreign countries and the United States regarding export-import restrictions and international trade and shall not be in violation of sections 1 to 6 of this act to the extent of such accordance.

Interpretations and Guidelines

Section One: "Shall be manufactured" is interpreted to mean to make or process a raw material into a finished product or to turn-out in a mechanical manner. "Assembled" is interpreted to mean to fit or to join together the parts, gather, or to congregate in a manufacturing environment. "Produced" is interpreted to mean to create by manual or physical effort, to make or yield to customary product or products.

Section Two (i) This is interpreted to mean less than one thousand dollars in aggregate (total purchases).

(iii) When applying this subsection, multiply the cost of the foreign product by ten percent and compare the cost to the American product. If the American product cost is less than the sum of the cost of the foreign product plus ten percent, the award will be made to the vendor bidding the American product. The price paid by the City of St. Louis will be the actual price bid by the winning bidder.

Section Three: "Could not supply sufficient quantities" is interpreted to mean in order to meet the using agency's delivery schedule and in quantity specified.

Section Four: The vendor's authorized representative must complete a self-certification form, as required by the existing procedures previously indicated. These certification forms will be used to determine whether the manufacturer or producers could, or could not supply sufficient quantities, or the cost of the products would increase the contract by more than ten percent.

Prior to the City awarding the bid, the vendor shall provide certification that the product being bid is manufactured, assembled or produced in the United States or there is an existing treaty, law or regulation whereby the product bid shall be treated the same as product manufactured, assembled or produced in the United States. The procuring agency shall accept the self certification in order to apply the percentage differential that is applicable under this law. Failure to provide certification shall cause the city to presume that such product is not American made and preference shall not be considered for that product.

**CITY OF ST. LOUIS / SUPPLY DIVISION
MINORITY/WOMEN BUSINESS ENTERPRISES FORM
(M/WBE FORM)**

D. BID/CONTRACT IDENTIFICATION

Bid #: _____ or Contract Name: _____ Opening Date: _____ Your Bid Total: \$ _____ If your bid is \$500 or higher, please complete Section 'E'. We are NOT requesting information on how your company currently supports M/WBE suppliers. We want to know if there are opportunities you might consider to work with M/WBE suppliers for THIS SPECIFIC bid/contract.
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E. ASSURANCE MBE/WBE Goal: 25% MBE and 5% WBE (Minimum Participation)

I, acting in my capacity as an officer of the undersigned bidder(s) if a joint venture, hereby assure the City of St. Louis that on this bid/contract my company will: **(CHECK ONLY ONE)**

Meet or exceed the M/WBE goal with: _____% MBE and _____% WBE Participation

Proposed MBE Vendor Name: _____ Amount \$ _____ Item or materials to be supplied by MBE Vendor: _____ Proposed WBE Vendor Name: _____ Amount\$ _____ Item or materials to be supplied by WBE Vendor: _____

Fail to meet the M/WBE goal, but made a good faith effort to meet the goals as follows:

_____ % MBE and _____ % WBE Participation (Enter Proposed Vendor information above.)

Not meet the M/WBE goal for the following reasons(s):(Check All That Apply)

	Our Company is an MBE certified by the State of:
	Our Company is a WBE certified by the State of:
	We have contacted suppliers listed in the SLAA Directory but have received no reply
	There are no subcontracting opportunities for this bid/contract
	We are a Dealer and the order will be drop-shipped from the manufacturer to the user
	We are the manufacturer and the order will be drop-shipped from the factory to the user
	A letter of explanation is attached
	Other reason: _____ _____

FIRM NAME: _____	FEDERAL ID NUMBER: _____
SIGNATURE: _____	FAX NUMBER: _____
PRINTED NAME: _____	DATE: _____
TITLE: _____	E-MAIL: _____

**CITY OF ST. LOUIS / SUPPLY DIVISION
MINORITY / WOMEN BUSINESS ENTERPRISES FORM
(M/WBE FORM)**

A. Mayor's Executive Order #28, Section Six - Supply Contracts

1. The goal of the City of St. Louis is that 25% of the value of all contracts let and purchases made by the Supply Commissioner shall be let or made with Minority Business Enterprises (MBEs) and that 5% of the value of all contracts let and purchases made by the Supply Commissioner shall be let or made with Women's Business Enterprises (WBEs).
2. All contracts let by the Supply Division for the purchase or lease of materials, equipment, supplies, commodities or services, the estimated cost of which exceeds \$500, shall be subject to this goal.
3. The methods by which the Supply Commissioner shall pursue this goal shall include but not be limited to the following:
 - a. The Supply Commissioner shall solicit bids from minority business enterprises and women's business enterprises certified to supply the required materials, equipment, supplies or services;
 - b. St. Louis Airport Authority (SLAA) shall provide the Supply Commissioner with a list of minority business enterprises and women's business enterprises qualified to provide each of those commodities that the Supply Commissioner indicates are required by the City;
 - c. The Supply Commissioner shall notify SLAA prior to solicitation of bids whenever no such qualified businesses are available;
 - d. SLAA shall attempt to identify such qualified businesses, and if successful, shall notify the Supply Commissioner of their availability; and
 - e. The Supply Commissioner shall provide such minority business enterprises and women's business enterprises every practical opportunity to submit bids.
4. Joint ventures or mentor-protégé relationships between prime contractors and subcontractors with local MBE and WBE firms are encouraged.
5. Participation of MBE and WBE firms located outside the St. Louis Metropolitan Statistical Area (SMSA) shall not count toward the goals established in this order.

B. SUPPLY DIVISION POLICY

It is the policy of the Supply Division that all bids/contracts awarded adhere to the Mayor's Executive Order #28. All vendors are encouraged to comply with this policy and all other provisions of Executive Order #28. A copy of Executive Order #28 is available upon request. Each Vendor/Contractor (bidder) must complete, sign and return this M/WBE Form. Failure to complete, sign and return the M/WBE Form will result in the bid being declared non responsive and your bid may be eliminated.

C. OBLIGATION

The bidder agrees to make a good faith effort to ensure that M/WBE businesses have an opportunity to participate in the performance of contracts or subcontracts financed in whole or in part with City funds. The bidder will take all necessary and reasonable steps to ensure that said businesses have an opportunity to compete for and perform under this bid/contract. The bidder shall not discriminate on the basis of race, color, national origin or sex in the award and performance of bids/contracts. To request a Directory of Disadvantaged, Minority and Women Owned Business Enterprises certified by the City of St. Louis, contact Ms. Jackie Taylor, Certification Manager, at (314) 551-5002. Certified businesses can be viewed at www.mwdbe.org.