

# CITY OF ST. LOUIS – SUPPLIER QUESTIONNAIRE

PLEASE ANSWER ALL QUESTIONS – ITEMS NOT APPLICABLE SHOULD BE MARKED “NA” – PLEASE TYPE OR PRINT CLEARLY

## SUPPLY DIV. USE ONLY

COMPANY NAME : \_\_\_\_\_

MAILING ADDRESS : \_\_\_\_\_

: \_\_\_\_\_

: \_\_\_\_\_

ZIP CODE : \_\_\_\_\_

PHONE # : \_\_\_\_\_

EMAIL : \_\_\_\_\_

CONTACT PERSON : \_\_\_\_\_

WEBSITE : \_\_\_\_\_

## BUSINESS DESCRIPTION

ST. LOUIS CITY LOCATION: \_\_\_\_\_

YEAR OF INCORPORATION: \_\_\_\_\_ NO. OF EMPLOYEES: \_\_\_\_\_

BUSINESS:  WBE  VBE  DBE  SBE  N/A

MINORITY STATUS:  BLACK AMERICAN  HISPANIC AMERICAN  NATIVE AMERICAN  ASIAN AMERICAN  N/A

List Product Categories, Services, Special Capabilities: \_\_\_\_\_

### SEE REVERSE SIDE FOR A CATEGORIES LIST.

Note: The term “Minority-Owned” means a business, at least fifty-one percent (51%) of which is owned by one or more minority individual(s) or, in case of publicly-owned business, at least fifty-one percent (51%) of the stock of which is owned by one or more minority individuals, and whose management and daily business operations are controlled by one or more of such individuals.

“Women-Owned Business” means a business that is at least fifty-one percent (51%) owned by a woman or women who also control and operate it. “Control” in this context means exercising the power to make policy decisions. “Operate” in this content means being actively involved in the day-to-day management.

THE INFORMATION PRESENTED HERE IS COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

\_\_\_\_\_  
SIGNATURE OF COMPANY OFFICER

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
DATE

**BUYING CATEGORIES**

**PLEASE CIRCLE THE FIVE MAJOR CATEGORIES WHICH YOU CAN SUPPLY.**

**Advertising Specialties****Air Pollution-Heating-Cooling**

- Air Pollution
- All Monitoring Eqpt. & Supplies
- Appliances
- Filters
- Heating Apparatus
- Refrigeration Eqpt. & Supplies

**Arts & Crafts**

- Games
- Recreation Supplies

**Audio Visual Equipment**

- TV, VCR, CAMERAS
- and all related supplies & Eqpt.

**Automotive Parts & Supplies**

- Auto Batteries
- Gasoline Lubricants & Related Parts
- Tires
- Vehicles

**Bedding/Window & Floor Covering**

- Bedding - Illness
- Beds - mattresses
- Carpets - tiles
- Shades - blinds

**Building Materials**

- Fencing
- Glass & Glass Products
- Lumber

**Chemicals**

- Boiler Water Treatment
- Salt, De-icer
- Water Chemicals

**Clothing**

- Badges
- Caps
- Emblems
- Jackets
- Rain Gear
- Safety Eqpt (including goggles and masks)
- Shoes
- Uniforms
- Work Boots

**Construction Materials & Building Materials**

- Asphalt
- Cement
- Concrete
- Gravel
- Metals (including aluminum, steel and iron)
- Sand

**Drugs/Medicines/Lab Supplies**

- Toiletries

**Electrical**

- Batteries - flashlights (except auto)
- Lighting (except auto)
- Luminaires & Lighting Supplies (except auto)

**Fire Hydrant & Meter Parts, Casting Frame & Covers**

- Barricades
- Street Signs & Signals
- Traffic Cones

**Food Products**

- Animal
- Eating Utensils
- Human

**Hardware**

- Abrasives (Sandblast media & grinding products)
- Doors
- Fasteners - screws & bolts
- Lawn Tools
- Locks - survey equipment
- Material Handling Eqpt.
- Tools - hand, electrical & misc.

**Heavy Duty Equipment**

- All motorized Eqpt.
- Gasoline Powered Eqpt.
- Lumber

**Janitorial Supplies & Paint**

- Brooms
- Brushes
- Cleaning Supplies
- Mops
- Paint

**Lawn & Garden Supplies**

- Flowers
- Lawn & Flowers
- Chemicals Supplies
- Seeds
- Shrubs

**Miscellaneous**

- Flags
- Guns - Ammunition
- Plastics
- Plexiglass
- Pumps & Compressors
- Refuse Containers & Parts
- Security Equipment (except cameras)
- Surplus Property
- Welding Gases & Eqpt.
- Wire, Rope & Cable

**Office Equipment**

- Copiers
- Time Clocks
- Typewriters & related eqpt. & accessories

Does not include supplies for this equipment.

**Office Furniture**

- All items used in an office environment except electrical & electronic eqpt.

**Office Supplies****Plumbing, Pipe & Pipe Fittings****Printing - Printing Supplies**

- Graphic Arts Supplies
- Labels & Decals
- Paper Products
- Printing Supplies
- Written Materials

**Telecommunications Eqpt.**

- Computers
- Facsimiles
- Pagers & All Related Eqpt., Supplies & Accessories
- Radios
- Telephones

RETURN THIS FORM TO:

CITY OF ST. LOUIS  
OFFICE OF THE SUPPLY COMMISSIONER  
ROOM 324 - CITY HALL, 1200 MARKET STREET  
ST. LOUIS, MISSOURI 63103