

ADVERTISED BID
CITY OF ST. LOUIS

OFFICE OF THE SUPPLY COMMISSIONER
 1200 MARKET ST RM 324
 ST LOUIS MO 63103-2842



REQUEST FOR QUOTE
41515Q1050

PAGE
1

ADDRESS CORRESPONDENCE TO

We agree to furnish the following articles to the City of St. Louis, free of any extra charges, in the quantity named and at the prices respectively stated:

T
O

S
H
I
P
T
O

SEE BELOW FOR DELIVERY SITE

SEE TERMS AND CONDITIONS ON THE REVERSE SIDE OF THIS QUOTATION SHEET.

DATE PRINTED 11/20/14	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
--------------------------	---------------	----------	--------	---------------

REPLY DUE BY: 12/23/14 12:00 O'CLOCK NOON

NEEDED BY DATE	QUANTITY	UNIT	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
	REQ LINE NUMBER : 0001					
	1	EACH	CITY	415HYDROEX		
	HYDRO EXCAVATOR MOUNTED ON HEAVY DUTY TRUCK CHASSIS					
	DETAILED SPECIFICATIONS ATTACHED					
	\$	COST HYDRO EXCAVATOR				
	\$	COST HEAVY DUTY TRUCK CHASSIS				
	TOTAL:					
DELIVER TO: CITY OF ST LOUIS - WATER DEPARTMENT DISTRIBUTION STOREROOM 4600 MCREE ST LOUIS, MO 63110						
BRAND ----- PRODUCT NO. -----						
OR ACCEPTABLE EQUAL; UNLESS NO SUBSTITUTIONS ALLOWED CLEARLY STATE MANUFACTURER, BRAND AND NUMBER FOR ALL ITEMS BID. VENDOR MUST SUBMIT DETAILED INFORMATION ON PRODUCTS OFFERED IF NOT BIDDING AS SPECIFIED.						
						TOTAL →

NAME OF FIRM	STATE DELIVERY: CALENDAR DAYS	COMPTROLLER	Date
ADDRESS			
CITY	STATE	SIGNED BY:	SUPPLY COMMISSIONER
PHONE	Area Code ()		Date

**ADVERTISED BID
CITY OF ST. LOUIS**

OFFICE OF THE SUPPLY COMMISSIONER
1200 MARKET ST RM 324
ST LOUIS MO 63103-2842



REQUEST FOR QUOTE
41515Q1050

PAGE
2

ADDRESS CORRESPONDENCE TO

... We agree to furnish the following articles to the City of St. Louis, free of any extra charges, in the quantity named and at the prices respectively stated:

T
O

S
H
I
P
T
O

SEE BELOW FOR DELIVERY SITE

SEE TERMS AND CONDITIONS ON THE REVERSE SIDE OF THIS QUOTATION SHEET.

DATE PRINTED 11/20/14	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
--------------------------	---------------	----------	--------	---------------

REPLY DUE BY: 12/23/14 12:00 O'CLOCK NOON

NEEDED BY DATE	QUANTITY	UNIT	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>+++++ BIDS WILL BE AWARDED BASED ON OFFICIAL SPECIFICATIONS PROVIDED BY SUPPLY DIVISION ONLY & ANY RELATED ADDENDA. ALL INQUIRIES MUST BE IN WRITING (LETTER/E-MAIL/FAX) TO THE FOLLOWING BUYER: JOHN CASSIDY - CASSIDYJ@STLOUIS-MO.GOV FAX# 314-622-4141 PHONE# 314-622-4596 +++++</p> <p>CHECK HERE IF YOU WANT A BID TABULATION: ALLOW 30 DAYS FOR RESULTS -----</p> <p>STATE BEST GUARANTEED DELIVERY: ----- A.R.O.</p> <p>ALL ITEMS SHALL BE F.O.B. DESTINATION</p> <p>FREIGHT OR DELIVERY CHARGES MUST BE INCLUDED IN QUOTE OR INDICATED BELOW IN ORDER TO RECEIVE PAYMENT!</p> <p>() FREIGHT IS INCLUDED IN THE QUOTE PROVIDED - OR - () WE WILL CHARGE \$ ----- FREIGHT/DELIVERY</p> <p>THE CITY RESERVES THE RIGHT TO SPLIT AWARDS, VENDOR MUST INDICATE (SPLIT) OR (ALL OR NONE) FOR MULTI LINE BIDS.</p> <p>----- BIDDING "ALL OR NONE" ----- SPLIT AWARD ACCEPTABLE</p>						
					TOTAL →	

NAME OF FIRM	STATE DELIVERY: CALENDAR DAYS	COMPTROLLER	Date
ADDRESS			
CITY	STATE	SIGNED BY:	SUPPLY COMMISSIONER
PHONE	Area Code ()		Date

ADVERTISED BID CITY OF ST. LOUIS

OFFICE OF THE SUPPLY COMMISSIONER
1200 MARKET ST RM 324
ST LOUIS MO 63103-2842



REQUEST FOR QUOTE
41515Q1050

PAGE
3

ADDRESS CORRESPONDENCE TO

We agree to furnish the following articles to the City of St. Louis, free of any extra charges, in the quantity named and at the prices respectively stated:

T
O

S
H
I
P
T
O

SEE BELOW FOR DELIVERY SITE

SEE TERMS AND CONDITIONS ON THE REVERSE SIDE OF THIS QUOTATION SHEET.

DATE PRINTED 11/20/14	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
--------------------------	---------------	----------	--------	---------------

REPLY DUE BY: 12/23/14 12:00 O'CLOCK NOON

NEEDED BY DATE	QUANTITY	UNIT	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
<p>PLEASE PROVIDE CONTACT INFORMATION FOR THIS BID:</p> <p>NAME: _____</p> <p>E-MAIL: _____</p> <p>PHONE: _____</p> <p>ORDINANCE #60643 - A CITY OF ST LOUIS BUSINESS LICENSE IS REQUIRED IF YOUR COMPANY MEETS ANY OF THE FOLLOWING: (CHECK AS APPROPRIATE):</p> <p>----- BUSINESS IS LOCATED WITHIN THE CITY LIMITS</p> <p>----- DELIVERY WITHIN CITY LIMITS IS BY COMPANY TRUCK</p> <p>----- SALES CALLS ARE MADE WITHIN THE CITY LIMITS</p> <p>* VENDORS SHOULD NOTE IF THEY ARE MINORITY OR WOMEN OWNED BUSINESS (CHECK)</p> <p>MBE ----- WBE -----</p> <p>LIST ITEMS MANUFACTURED, ASSEMBLED OR PRODUCED IN A FOREIGN COUNTRY ON THE ENCLOSED (BUY AMERICAN) FORM FOR BIDS TOTALING \$1,000 OR HIGHER</p>						
					TOTAL →	

NAME OF FIRM	STATE DELIVERY: CALENDAR DAYS	COMPTROLLER	Date
ADDRESS			
CITY	STATE	SIGNED BY:	SUPPLY COMMISSIONER
PHONE	Area Code ()		Date

**ADVERTISED BID
CITY OF ST. LOUIS**

OFFICE OF THE SUPPLY COMMISSIONER
1200 MARKET ST RM 324
ST LOUIS MO 63103-2842



REQUEST FOR QUOTE
41515Q1050

PAGE
4

ADDRESS CORRESPONDENCE TO

We agree to furnish the following articles to the City of St. Louis, free of any extra charges, in the quantity named and at the prices respectively stated:

T
O

S
H
I
P
T
O

SEE BELOW FOR DELIVERY SITE

SEE TERMS AND CONDITIONS ON THE REVERSE SIDE OF THIS QUOTATION SHEET.

DATE PRINTED 11/20/14	TERMS OF SALE	SHIP VIA	F.O.B.	FREIGHT TERMS
--------------------------	---------------	----------	--------	---------------

REPLY DUE BY: 12/23/14 12:00 O'CLOCK NOON

NEEDED BY DATE	QUANTITY	UNIT	CAT. NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				***** WEBSITE INFORMATION *****		
				* TO DOWNLOAD SUPPLY BIDS GO TO:	*	
				* HTTP://STLOUIS-MO.GOV/SUPPLY/BID-NOTICES.CFM	*	
				* CLICK ON BID NOTICES	*	

					TOTAL →	

NAME OF FIRM	STATE DELIVERY: CALENDAR DAYS	COMPTROLLER	Date
ADDRESS			
CITY	STATE	SIGNED BY:	SUPPLY COMMISSIONER
PHONE	Area Code ()		Date

**Detailed Specifications
for
St. Louis Water Division's Hydro Excavator**

1.0 GENERAL

1.01 The intent of this specification is to provide for the purchase or lease of one (1) new and unused hydro excavator used for safely loosening and removing a variety of soils, exposing buried utility structures, pipelines commonly used for daylighting, slot-trenching, potholing and exposing fiber-optic lines, cables or utility pipe location as well as removing sand, grit, grease, sludge, stones and other material from catch basins, pumping stations and other facilities etc. The unit shall consist of a hydraulically driven high pressure water pump and positive displacement blower vacuum system. The module is to be truck mounted on a chassis as described in this specification or attached as an addendum. Please indicate all exceptions to this specification, hydro excavation module and/or chassis, on attached deviations page with complete descriptions and explanations.

Comply, Indicate:
Yes No

2.0 EQUIVALENT PRODUCT

2.01 Bids will be accepted for consideration of any make or model that is equal or superior to the equipment specified. Decisions of equivalency will be at the sole interpretation of St. Louis Water Division.

2.02 Bidder shall demonstrate a reasonable likeness of the equipment being offered within a reasonable time of request. Equipment demonstrated shall be equipped with all accessories and components required in this specification to ascertain equivalence.

2.03 A blanket statement that equipment proposed will meet all requirements will not be sufficient to establish equivalence. Original manufacturer's brochures of the proposed unit are to be submitted with the proposal.

Comply, Indicate:
Yes No



~~**BIDDER REFERENCES**~~

~~To ensure adequate local availability of parts and component service from experienced suppliers, bids are preferred from local vendors who have sold and serviced at least 5 units of same manufacturer within service area of St. Louis Water Division and should include contacts with phone numbers.~~

~~Comply, Indicate:
Yes No~~

4.0 DEBRIS BODY

4.01 Debris storage body has a minimum usable liquid capacity of 12 cubic yards. The body is round for maximum strength and constructed of abrasion and corrosion resistant material.

4.02 An internal polyethylene float device with external indicator is supplied to show when body is loaded to capacity.

4.03 Raising the body to a 50 angle minimum, utilizing a power up/power down hydraulic lift mechanism.

4.04 Body shall have a rear door that is hinged at the top and is equipped with a replaceable neoprene type seal. Adjustable for periodic compensation of door seal wear.

4.05 The rear door neoprene seal shall rise with the rear door removing the seal from the debris path for maximum life.

4.06 For optimal particulate separation, vacuum shall be drawn from separate ports in the

Comply, Indicate:
Yes No

- 5.12 A Hi-Pressure Debris Body Flush System shall be provided _____
- 5.13 The water tanks shall carry a 5 year minimum warranty against corrosion or cracking.
Please state warranty term: _____ _____

6.0 VACUUM/VACUUM DRIVE SYSTEM

Comply, Indicate:
Yes No

- 6.01 Vacuum shall be provided by a positive displacement rotary bi-lobe type blower driven via chassis engine and heavy duty split transfer case direct to the blower or via hydrostatic drive system. _____
- 6.02 Interlock safety system shall prevent drive axle from engaging. _____
- 6.03 Hydro Excavator unit shall be equipped with a shift protection system preventing blower engagement/disengagement with input shaft at speed to prevent transfer case destruction. _____
- 6.04 The positive displacement blower is to be Roots 824RCS 18", capable of 5197 CFM @ 0" Hg (3490 CFM @ 18" Hg) _____
- 6.05 The positive displacement blower shall be matched with adequate silencers. _____
- 6.06 The system shall have a cyclonic separator with 12" cleanout door. Must be at ground level for safe access. _____
- 6.07 The system shall include a vacuum relief system controllable from the control panel, wireless remote, and wired pendant. Relief valve shall be properly sized to fully disable vacuum. _____

7.0 VACUUM BOOM SYSTEM

Comply, Indicate:
Yes No

- 7.01 All vacuum pipes shall be connected to vacuum pick-up tubes and extension pipes by over-center quick clamps to join the aluminum flanges on pipes. _____
- 7.02 One (1) quick clamp for each pipe supplied shall be provided. _____
- 7.03 The boom must extend out a total of 7 feet from the collapsed position. _____
- 7.04 Vacuum system shall have a minimum of 8" clear opening from boom hose to blower. _____
- 7.05 The boom shall be mounted at the rear portion of the debris body with a minimum 320 degrees rotation providing full coverage of the potential working area. _____
- 7.06 The boom shall be controlled via a load sense, electric-over-hydraulic system _____
- 7.07 The boom shall be powered hydraulically up, down, left, right, extend and retract. _____
- 7.08 All inlet hose and tubing shall have a minimum 8" inside diameter. _____

8.0 WATER PUMP AND DRIVE

Comply, Indicate:
Yes No

- 8.01 The rated design capacity of the high-pressure water pump is to be a minimum 10 GPM at 2500 PSI. _____
- 8.02 The high-pressure water pump shall be hydraulically operated triplex piston pump. _____
- 8.03 The water pump must have the ability to fully vary the pressure and the flow while maintaining full vacuum performance. _____

- | | | | |
|------|---|-------|-------|
| 8.04 | The water pump shall be able to deliver the correct flow without having to change components of the pump in the field. | _____ | _____ |
| 8.05 | The high pressure hand gun hose shall be 75' in length mounted on retractable hose reel | _____ | _____ |
| 8.06 | The high pressure hand gun hose and water pump shall be mounted in a heated cabinet for protection against cold weather environment. | _____ | _____ |
| 8.07 | Water flow through the digging lance shall be controlled via a manual hand gun trigger directly connected to the digging lance. | _____ | _____ |
| 8.08 | Water pump shall be mounted in a location which provides a fully flooded inlet condition of water. Water pump shall not be required to draw water uphill. | _____ | _____ |

Comply, Indicate:
Yes No

9.0 SAFETY EQUIPMENT

- | | | | |
|------|-------------------------|-------|-------|
| 9.01 | Emergency Flare Kit | _____ | _____ |
| 9.02 | 5 lb. Fire Extinguisher | _____ | _____ |

Comply, Indicate:
Yes No

10.0 CONTROL PANEL

- | | | | |
|-------|---|-------|-------|
| 10.01 | The Hydro Excavator shall have all controls conveniently located on the curbside of the unit. | _____ | _____ |
| 10.02 | The control panel shall be inside an aluminum box for protection from weather. | _____ | _____ |
| 10.03 | The control panel shall include the following:
Chassis tachometer with hour meter
5-light electronic water level gauge
Circuit Breakers
Engine Throttle Control
Water Pump On/Off Control
Blower RPM Gauge
Vacuum Enable/Disable | _____ | _____ |
| 10.04 | Full boom control via rocker switches and/or joystick | _____ | _____ |
| 10.05 | Easily accessible and visible emergency stop button to fully disable vacuum and hydraulic system bringing the unit to a safe condition. | _____ | _____ |
| 10.06 | PTO Mode Indicator | _____ | _____ |
| 10.07 | Separate remote push button pendant control with 75' cable with a vacuum relief. | _____ | _____ |

Comply, Indicate:
Yes No

11.0 ELECTRICAL & SAFETY LIGHTING

- | | | | |
|-------|---|-------|-------|
| 11.01 | The entire system shall be vapor sealed to eliminate moisture damage, "nema-4" type or equal. | _____ | _____ |
| 11.02 | All electrical connections shall be void of exposed wires or terminals nor should they be painted. Paint process shall be completed prior to installation of wiring. | _____ | _____ |
| 11.03 | All wiring shall be color-coded and function stamped for ease of troubleshooting. For safety and ease of troubleshooting, all electrical circuits shall be protected by circuit breakers. | _____ | _____ |
| 11.04 | All light bulbs shall be shock mounted to eliminate bulb failure. | _____ | _____ |
| 11.05 | All other lights required by State and Federal Laws. | _____ | _____ |

11.06	Electrical system shall be solid state design, specifically designed for mobile applications.	_____	_____
11.07	All chassis electrical integration to be completed via OEM type connectors. No wire-splices will be allowed.	_____	_____
11.08	Throttle control to be completed electronically utilizing the chassis J1939 CAN system.	_____	_____
11.09	A manufactured wiring harness specifically designed for the unit shall be utilized. Wiring harness shall be adequately protected throughout unit.	_____	_____
11.10	Electrical components shall utilize their own, dedicated enclosure and will be isolated from the water system cabinet.	_____	_____
11.11	One-piece directional 8-LED light arrow stick (Signal Master or equal) shall be mounted on rear door of debris body, with controls mounted in cab.	_____	_____
11.12	Strobe LED Amber Beacon – Front Cab Guard mounted shall be provided.	_____	_____
11.13	(2) Boom work lights shall be provided.	_____	_____
11.14	Limb guard for strobe/revolving light shall be provided.	_____	_____
11.15	8 LED work lights shall be provided to fully illuminate the operating area.	_____	_____
11.16	LED lights, Clearance, Back-up Stop, and Tail & Turn shall be provided.	_____	_____
11.17	Unit to utilize a non-destructive emergency stop method. E-Stops will open vacuum relief, throttle chassis engine to idle, turn off water pump, and disable hydraulics. E-Stops located at all HMT points.	_____	_____
11.18	Multi-Function Wireless Remote: Includes complete boom control, E-Stop, Throttle Up/Down, Pump On/Off, Pump Multi-Flow, Up/Down, Vacuum Enable/Disable.	_____	_____
12.0	<u>HYDRAULIC SYSTEM</u>		
		Comply, Indicate:	
		Yes	No
12.01	The hydraulic reservoir shall have a minimum 55 gallon capacity with strainers on all suction lines.	_____	_____
12.02	The reservoir shall have an oil level sight gauge and an inspection hatch for maintenance.	_____	_____
12.03	The reservoir shall be a totally modular component and easily removed from its storage area.	_____	_____
12.04	A 10-micron spin on type hydraulic filter shall be installed.	_____	_____
12.05	Hydraulic shutoff valves shall be provided at the suction, return and filter lines to permit servicing of the hydraulic system.	_____	_____
12.06	Hydraulic system shall be designed such that there are no hydraulic lines or components mounted in the internal air flow chambers for reliability.	_____	_____
12.07	Hydraulic system shall be protected with an air-to-hydraulic heat exchanger properly sized for system cooling, heat exchange to be mounted in a proper location for proper air flow.	_____	_____
12.08	Hydraulic system to be powered via a power take off (PTO) mounted directly to the transmission or transfer case.	_____	_____

13.0	<u>WATER HEATER</u>		
13.01	A 400,000 BTU diesel fired water heater shall be supplied.	_____	_____
		Comply, Indicate:	Yes No
14.0	<u>VACUUM TOOLS AND ACCESSORIES</u>		
14.01	The basic vacuum tube package shall include the following: (2) 8" x 5' aluminum pipe (1) 8" x 7' aluminum pipe (1) 8" x 7' aluminum fluidizer tube with a rubber tube (4) 8" quick clamps	_____	_____
		Comply, Indicate:	Yes No
15.0	<u>STORAGE</u>		
15.01	Aluminum Water Pump Cabinet mounted curbside shall be provided. Cabinet shall be located on the right side of the vehicle and utilized to house the water pump and retractable handgun reel system. The cabinet shall be insulated with a minimum R15 rating. The cabinet shall also be heated utilizing chassis engine glycol through an air-to-water heat exchanger or diesel fired heaters.	_____	_____
15.02	Water tight aluminum cabinet for controls	_____	_____
15.03	Aluminum toolbox shall be provided curbside in lieu of tool tray.	_____	_____
15.04	Aluminum toolbox shall be provided curbside aft of rear tire.	_____	_____
15.05	Aluminum toolbox shall be provided street side aft of rear tire.	_____	_____
16.0	<u>EQUIPMENT PROTECTION</u>		
16.01	Unit shall be equipped with blower overheat protection. If blower exceeds OEM recommended operating temperatures, the emergency stop system will be activated preventing blower damage.	_____	_____
16.02	Unit shall be equipped with blower over-speed protection. If blower exceeds OEM recommended RPM's, the emergency stop system will be activated preventing blower damage.	_____	_____
16.03	Unit shall be equipped with hydraulic overheat protection. If hydraulic oil exceeds OEM recommended operating temperatures, the emergency stop system will be activated preventing blower damage.	_____	_____
16.04	For additional safety, the hydro excavator shall be designed to prevent simultaneous multiple control input.	_____	_____
		Yes	No
17.0	<u>PAINT - BODY</u>		
17.01	All metal surfaces shall be shot or sand blasted prior to painting.	_____	_____
17.02	All surfaces shall be cleaned by phosphate saline wash process prior to painting.	_____	_____
17.03	The module shall have a minimum of two and one half mil of suitable primer coat applied.	_____	_____
17.04	The module shall have minimum of two and one half mil finish paint applied.	_____	_____
17.05	All hose and fittings, as well as electrical wires and connections, shall not be painted.	_____	_____
17.06	The unit is to be painted with polyurethane enamel top coat or equal.	_____	_____
		Comply, Indicate:	Yes No

18.0	<u>TRAINING & MANUALS</u>			Comply, Indicate:
18.01	Operator training will be conducted by a factory-trained representative for a minimum of one day at the time of delivery. 2 copies of the operating and maintenance manual for the hydro excavator module shall be provided upon unit delivery. An operational video will be provided with the unit.			Yes No

	<u>CHASSIS SPECIFICATION</u>			
19.0	<u>ELECTRONIC PARAMETERS</u>			Comply, Indicate:
19.01	Governor: PTO Governor Ramp Rate – 200 RPPM Per Second			Yes No

20.0	<u>ENGINE EQUIPMENT</u>			Comply, Indicate:
20.01	Diesel, 370HP @ 2000 RPM, 2100 GOV RPM, 1250 LB/FT @ 1400 RPM			Yes No

20.02	Air Cleaner: Donaldson, Side of Hood Air Intake with Firewall			_____
20.03	Alternator: DR 12V 160AMP 28-SI Quadmount Pad with Remote Battery Volt Sense			_____
20.04	(2) Alliance Model 1231, Group 31, 12 Volt Maintenance Free 2250 CCA Threaded Stud Batteries			_____
20.05	Battery Box: Frame Mounted			_____
20.06	Jumpstart: Positive and Negative Posts located on Frame next to Starter			_____
20.07	Air Compressor: 18.7 CFM Air Compressor with Internal Safety Valve			_____
20.08	Switch, Exhaust: Engine After Treatment Device, Automatic over the road regeneration and dash mounted regeneration request switch.			_____
20.09	Exhaust System: B-Pillar mounted Vertical Tailpipe, Aftertreatment Assembly, RH Outboard under step mounted.			_____

21.0	<u>TRANSMISSION EQUIPMENT</u>			Comply, Indicate:
21.01	Allison 3000 RDS Automatic with PTO Provision			Yes No

22.0	<u>FRONT AXLE AND EQUIPMENT</u>			Comply, Indicate:
22.01	Front Axle: Detroit DA-F-20.5-5 20,000 lbs. FL1 71.0 KPI/3.74 Drop Single or equivalent			Yes No

22.02	Brakes, Front Air-Cam: Meritor 16.5x6 Q+ Cast Spider Cam, Double Anchor, Fabricated Shoes or equivalent			_____
22.03	Dust Shields: Front Brake			_____
22.04	Slack Adjusters: Meritor, Automatic, Front			_____
22.05	Steering Gear: TRW THP-60 Power Steering with RCH45 Auxiliary Gear			_____
22.06	Power Steering: 4-Quart Power Steering Reservoir			_____

23.0	<u>FRONT SUSPENSION</u>			Comply, Indicate:
23.01	Suspension, Front: 20,000 lbs. Capacity with Shock Absorbers			Yes No

23.02	Spring Pins: Graphite Bronze Bushings with Seals	_____	_____
24.0	<u>REAR AXLE AND EQUIPMENT</u>	Comply, Indicate:	
24.01	Axle, Rear, Tandem: RT-46-160 46,000 lbs. capacity, R-Series, Ratio 5.63	Yes	No
24.02	Brakes, Rear, Air-Cam: Meritor 16.5x7 Q+ Cast Spider Cam, Double Anchor, Fabricated Shoes or equivalent	_____	_____
24.03	Dust shields: Rear Brake	_____	_____
24.04	Brake Chambers, Rear Axle: Haldex Goldseal Longstroke 2-Drive Axles Spring Parking Chambers or equivalent	_____	_____
24.05	Slack Adjusters, Automatic: Haldex, Rear or equivalent	_____	_____
25.0	<u>REAR SUSPENSION</u>	Comply, Indicate:	
25.01	Suspension, Rear: Hendrickson RT463 Rear Suspension @ 46,000 lbs. Capacity, Standard U-Bolt Pad, Fore/AFT Control Rods or equivalent	Yes	No
25.02	Suspension, Rear: 54" Axle Spacing	_____	_____
26.0	<u>BRAKE SYSTEM</u>	Comply, Indicate:	
26.01	Brake: Wabco 4S/4M ABS without Traction Control or equivalent	Yes	No
26.02	Brake Lines: Reinforced Nylon, Fabric Braid, and Wire Braid Chassis Air Lines	_____	_____
26.03	Drain Valves: Standard Brake System Valves	_____	_____
26.04	Air Dryer: BW AD-IP Brake Line Air Dryer with H Heater	_____	_____
26.05	Air Dryer Location: Mounted outboard on RH rail back of cab, max. 20" back of cab protrusion.	_____	_____
27.0	<u>FUEL TANKS</u>	Comply, Indicate:	
27.01	100 gallon aluminum fuel tank – LH, 25" diameter, Plain aluminum/Painted Steel Fuel/Hydraulic Tank(s) with painted bands.	Yes	No
28.0	<u>TIRES</u>	Comply, Indicate:	
28.01	Front: 425/65R22.5 20ply Radial Tires	Yes	No
28.02	Rear: 11R22.5 16ply Radial Tires	_____	_____
29.0	<u>WHEELS</u>	Comply, Indicate:	
29.01	Front: 22.5x12.5 10-Hub Pilot 4.68 inset 10 hand aluminum disc. Conmet Pre-Set Bearing Iron Front Hubs	Yes	No
29.02	Rear: 22.5x8.25 10-Hub Pilot Aluminum disc, Conmet Pre-Set Bearing Iron Rear Hubs	_____	_____
30.0	<u>CAB EXTERIOR</u>	Comply, Indicate:	
30.01	Cab: Conventional, 114" BBC Flat Roof Aluminum	Yes	No
30.02	Grab Handles: LH and RH Sides	_____	_____

30.03	Grille: Stationary, Black, Mounted Air Intake Grille	_____	_____
30.04	Front End: Fiberglass Hood	_____	_____
30.05	Horn: Dual, Electric	_____	_____
30.06	Headlights: Halogen Composite Headlamps with Black Bezels	_____	_____
30.07	Marker Lights: LED Aerodynamic	_____	_____
30.08	Running Lights: Daytime – Low Beam Only	_____	_____
30.09	Stop/Tail/Turn/Backup LED Lights	_____	_____
30.10	Mirrors: Dual West Coast Molded-In Color Mirrors, Door Mounted, LH and RH 8" Molded-In Color Convex Mirrors Mounted under Primary Mirrors	_____	_____
30.11	Glass: All Windows Tinted	_____	_____

		Comply, Indicate:	
		Yes	No
31.0	<u>CAB INTERIOR</u>		
31.01	Opal Gray Vinyl Interior	_____	_____
31.02	Interior Door Panel: Molded Plastic	_____	_____
31.03	Floor Covering: Black Mats with Single Insulation	_____	_____
31.04	Lighter: Dash mounted with Ash Trays	_____	_____
31.05	Console: Forward roof mounted console with upper storage compartments without netting	_____	_____
31.06	Storage Pocket: In-Dash Storage Bin	_____	_____
31.07	Cup Holders: (2) LH and RH Dash	_____	_____
31.08	Air Conditioner: Heater, Defroster included <ul style="list-style-type: none"> • Clamps, Heater: Standard Heater Plumbing • HVAC: Standard HVAC Ducting 	_____	_____
31.09	Electrical System: 12-Volt Negative Ground	_____	_____
31.10	Dome Light: 3-Way Switch Activated by LH and RH Doors	_____	_____
31.11	Seat, Driver: Basic High-Back Air Suspension with Mechanical Lumbar and Integrated Cushion Extension <ul style="list-style-type: none"> • Seat Belt: 3-Point, Fixed D-Ring Retractor Seat Belt 	_____	_____
31.12	Seat, Passenger: Basic High-Back, Non-Suspension Seat <ul style="list-style-type: none"> • Seat Belt: 3-Point, Fixed D-Ring Retractor Seat Belt 	_____	_____
31.13	Armrest: LH and RH Integral	_____	_____
31.14	Steering Wheel: 4-Spoke, 18" Steering Wheel	_____	_____
31.15	Steering Column: Fixed	_____	_____
31.16	Sun Visors: Driver and Passenger Interior	_____	_____

32.0	<u>INSTRUMENTS AND CONTROLS</u>		
		Comply, Indicate:	
		Yes	No

32.01	Instrument Panel: Gray Driver and Center	_____	_____
32.02	Air Pressure Gauge: Low Air Pressure Light and Buzzer	_____	_____
32.03	Back-Up Alarm: Preco 1040 87 DB to 112 DB Automatic Self-Adjusting or equivalent	_____	_____
32.04	Cruise Control: Electronic with Switches in LH Switch Panel	_____	_____
32.05	Starter Switch: Key Operated Ignition Switch and Integral Start Position: 4 Position Off/Run/Start/Accessory	_____	_____
32.06	Odometer/Trip/Hour/Diagnostic/Voltage Display: 1x7 Character, 26 warning lamps, Data linked, ICU 3	_____	_____
32.07	Gauge Cluster: 2" electric fuel gauge, electrical engine coolant temp gauge, electric engine oil pressure gauge, electronic tachometer	_____	_____
32.08	Radio: AM/FM/WB Radio with Front Auxiliary Input <ul style="list-style-type: none"> • Speakers: (2) in Cab • Antenna: AM/FM Antenna mounted on Forward LH Roof 	_____	_____
32.09	Windshield Wiper, Switch: Integral with Turn Signal Handle	_____	_____
32.10	Windshield Wiper: Single, Electric motor with delay	_____	_____
32.11	Turn Signal Switch: Self-Canceling Switch with dimmer, washer/wiper, and hazard in handle	_____	_____
32.12	Turn Signal Flasher: Integral Electronic Flasher with Hazard Lamps overriding stop lamps	_____	_____
32.13	Engine Stop: Ignition Switch Controlled	_____	_____
33.0	<u>COLOR AND DESIGN</u>	Comply, Indicate:	
		Yes	No
33.01	Paint Schematic: Cab Color, White Elite	_____	_____
33.02	Paint Type: One Solid Color	_____	_____
34.0	<u>MISCELLANEOUS</u>	Comply, Indicate:	
		Yes	No
34.01	Federal Emissions: 2013 OBD/2010 EPA/Carb/GHG 14 Escalator	_____	_____
34.02	Warranty: Towing Extended/Roadside Service Warranty, 2-Year/Unlimited Miles, \$550 Cap	_____	_____
34.03	(2) Front Tow Hooks shall be provided.	_____	_____
34.04	(2) Rear Tow Hooks shall be provided.	_____	_____
34.05	Electronic Back-Up Alarm shall be included on the vehicle	_____	_____
34.06	Mud Flaps shall be located at the rear wheels.	_____	_____



**CITY OF ST. LOUIS
DEPARTMENT OF FINANCE
OFFICE OF THE SUPPLY COMMISSIONER**

**CAROL L. SHEPARD, CPA
SUPPLY COMMISSIONER**

**FRANCIS G. SLAY
MAYOR**

**1200 MARKET ST RM 324
SAINT LOUIS MO 63103
PHONE 314-622-4580
FAX 314-622-4141**

ATTENTION BIDDERS

Please carefully review all information requested in this bid package.

Failure to submit requested samples, literature or any other requested information may result in disqualification of your bid or any portion of your bid.

Also the reasons indicated below may disqualify your bid. If you have any questions, call the buyer indicated in this bid package.

This form must be returned with your bid.

- Two or more bids submitted for one item, unless instructed to do so. (item rejected)
- Signature missing on bid or any required form.
- Buy American Form not completed or returned. (may be rejected)
- M/WBE Form not completed or returned. (may be rejected)
- Altered or erased unit prices must be initialed.
- Faxed bid, unless specifically requested (will be rejected).

- FOR CONTRACTS ONLY: Please provide your DUNS # _____
- FOR CONTRACTS ONLY: Failure to submit required Bond by the date indicated.

I certify that I have read and understand the information above.

Signature

Date

ST. LOUIS DOMESTIC PRODUCTS PROCUREMENT ACT

The City of St. Louis has enacted an ordinance relating to the purchase of domestic products by City government, with penalty provisions. The ordinance amends Section 5.58.010 Revised Code of the City of St. Louis, 1986, as amended by adding thereto new subsections dealing with the requirement that the Supply Commissioner or his designee give preference to goods or commodities manufactured in the United States of America, stating exceptions to said policy. Sections one through six are reprinted below.

Section One. Section 5.58.010 Revised Code of the City of St. Louis is hereby amended by adding the following language: Each solicitation to bid and the method of describing the items to be bid upon of any goods or commodities sought to be purchased by the Office of Supply Commissioner, and any contract entered into by and on behalf of the City of St. Louis and executed by the Mayor and/or the Comptroller of the City of St. Louis wherein the construction, alteration, repair or maintenance of any public works is the subject of the contract so executed, shall contain a provision that the goods or commodities furnished or used in the furtherance of said project by any contractor or subcontractor, manufacturer or supplier as the case may be, shall be manufactured, assembled or produced in the United States, and said requirement as defined above shall be stated in said bid.

Section Two. The provision of Section One of this Ordinance shall not apply in the following instances:

- (i) Where the item purchased as the contract entered into for repairs or renovation is less than One Thousand (\$1,000.00) Dollars.
- (ii) Where no line of a particular good or product is manufactured, assembled or produced in the United States.
- (iii) Where the acquisition of United States manufactured or produced goods would increase the cost by more than (10%) percent.

Section Three. The certificate required by this section shall specify the nature of the contract, the product being purchased or leased, the names and addresses of the United States manufacturers and producers contracted by the Commissioner or the project architect or engineer, and an indication that such manufacturers or producers could not supply sufficient quantities or that the price of the products would increase the cost of the contract by more than ten percent.

Section Four. No public agency may authorize, provide for, or make any payment to any vendor or contractor upon any contract in violation of section 2 of this act. Prior to the awarding of the bid and before any public agency authorizes, provides, or makes payment to any vendor or contractor upon any contract to which section 2 or 6 of this act applies, the vendor or contractor shall provide proof of compliance with section 2, and, if applicable, section 6 of this act. Any vendor or contractor who knowingly misrepresents any material fact to the public agency concerning the origin of any manufactured goods or commodities shall be guilty of a Class A misdemeanor.

Section Five. Sections 1 to 6 of this act shall apply only to contracts and subcontracts entered into after the effective date of this act, and shall not limit the use or supply of manufactured goods or commodities purchased or leased prior to the effective date of this act.

Section Six. Nothing in sections 1 or 6 of this act is intended to contravene any existing treaty, law, agreement, or regulation of the United States. All contracts under section 1 or 6 of this act shall be entered into in accordance with existing treaty, law, agreement, or regulation of the United States including all treaties entered into between foreign countries and the United States regarding export-import restrictions and international trade and shall not be in violation of sections 1 to 6 of this act to the extent of such accordance.

Interpretations and Guidelines

Section One: "Shall be manufactured" is interpreted to mean to make or process a raw material into a finished product or to turn-out in a mechanical manner. "Assembled" is interpreted to mean to fit or to join together the parts, gather, or to congregate in a manufacturing environment. "Produced" is interpreted to mean to create by manual or physical effort, to make or yield to customary product or products.

Section Two (i) This is interpreted to mean less than one thousand dollars in aggregate (total purchases).

(iii) When applying this subsection, multiply the cost of the foreign product by ten percent and compare the cost to the American product. If the American product cost is less than the sum of the cost of the foreign product plus ten percent, the award will be made to the vendor bidding the American product. The price paid by the City of St. Louis will be the actual price bid by the winning bidder.

Section Three: "Could not supply sufficient quantities" is interpreted to mean in order to meet the using agency's delivery schedule and in quantity specified.

Section Four: The vendor's authorized representative must complete a self-certification form, as required by the existing procedures previously indicated. These certification forms will be used to determine whether the manufacturer or producers could, or could not supply sufficient quantities, or the cost of the products would increase the contract by more than ten percent.

Prior to the City awarding the bid, the vendor shall provide certification that the product being bid is manufactured, assembled or produced in the United States or there is an existing treaty, law or regulation whereby the product bid shall be treated the same as product manufactured, assembled or produced in the United States. The procuring agency shall accept the self certification in order to apply the percentage differential that is applicable under this law. Failure to provide certification shall cause the city to presume that such product is not American made and preference shall not be considered for that product.

CERTIFICATION FORM ST. LOUIS DOMESTIC PRODUCTS PROCUREMENT ACT (BUY AMERICAN)

Bidders are advised of legislation enacted by the City of St. Louis which requires all manufactured goods or commodities used or supplied in the performance of this contract or any subcontract to be manufactured, assembled or produced in the United States, unless obtaining American made products would increase the cost of this contract by more than ten percent.

Section Four requires the vendor or contractor to certify his compliance with this legislation and if applicable, Section Six, if preference is claimed.

This legislation does not apply if the total bid is less than one thousand dollars (\$1,000.00).

Bids received will be evaluated on the basis of this legislation. Certificates of compliance must be completed and returned to be considered for preference. Failure to provide certification shall cause the City to presume that such product is not American made.

CERTIFICATION

If all the specified goods or products are manufactured, assembled or produced in the United States, check box at left and complete certification at the bottom of this form.

SECTION SIX CERTIFICATION

If any or all of the specified goods or products are manufactured, assembled or produced in a country other than the "United States", and exemption is requested because such product is Fair Trade Product: (a) list the country, other than the United States, where each good or product you propose to furnish is manufactured, assembled or produced; (b) check box at left of this paragraph and list corresponding commodities and (c) complete Section Six Documentation portion below.

Item Number(s)

Location Where Item Manufactured, Assembled or Produced

SECTION SIX DOCUMENTATION

The specified goods or products are treated as manufactured, assembled or produced in the United States under an existing treaty, law, agreement or regulation of the United States regarding export-import restrictions and international trade. List item Number(s) and Treaties covering item below.

DEFINITIONS

MANUFACTURED - to make or process a raw material into a finished product; create, or to produce or to turn-out in a mechanical manner.

ASSEMBLED - to fit or join together the parts in a manufacturing environment.

PRODUCED - create by manual or physical effort, to make or yield the customary product or products.

MUST BE COMPLETED AND SIGNED

I hereby certify that the above information is true and correct and further certify that this statement complies with all provisions of Section 5.58.010 Revised Code of the City of St. Louis, 1985, as amended.

FIRM NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

BY: _____

(SIGNATURE and TITLE)

**CITY OF ST. LOUIS/SUPPLY DIVISION
MINORITY/WOMEN BUSINESS ENTERPRISES FORM
(M/WBE FORM)**

A. Mayor's Executive Order #28, Section Six - Supply Contracts

1. The goal of the City of St. Louis is that 25% of the value of all contracts let and purchases made by the Supply Commissioner shall be let or made with Minority Business Enterprises (MBEs) and that 5% of the value of all contracts let and purchases made by the Supply Commissioner shall be let or made with Women's Business Enterprises (WBEs).
2. All contracts let by the Supply Division for the purchase or lease of materials, equipment, supplies, commodities or services, the estimated cost of which exceeds \$500, shall be subject to this goal.
3. The methods by which the Supply Commissioner shall pursue this goal shall include but not be limited to the following:
 - a. The Supply Commissioner shall solicit bids from minority business enterprises and women's business enterprises certified to supply the required materials, equipment, supplies or services;
 - b. St. Louis Airport Authority (SLAA) shall provide the Supply Commissioner with a list of minority business enterprises and women's business enterprises qualified to provide each of those commodities that the Supply Commissioner indicates are required by the City;
 - c. The Supply Commissioner shall notify SLAA prior to solicitation of bids whenever no such qualified businesses are available;
 - d. SLAA shall attempt to identify such qualified businesses, and if successful, shall notify the Supply Commissioner of their availability; and
 - e. The Supply Commissioner shall provide such minority business enterprises and women's business enterprises every practical opportunity to submit bids.
4. Joint ventures or mentor-protégé relationships between prime contractors and subcontractors with local MBE and WBE firms are encouraged.
5. Participation of MBE and WBE firms located outside the St. Louis Metropolitan Statistical Area (SMSA) shall not count toward the goals established in this order.

B. SUPPLY DIVISION POLICY

It is the policy of the Supply Division that all bids/contracts awarded adhere to the Mayor's Executive Order #28. All vendors are encouraged to comply with this policy and all other provisions of Executive Order #28. A copy of Executive Order #28 is available upon request. Each Vendor/Contractor (bidder) must complete, sign and return this M/WBE Form. Failure to complete, sign and return the M/WBE Form will result in the bid being declared non responsive and your bid may be eliminated.

C. OBLIGATION

The bidder agrees to make a good faith effort to ensure that M/WBE businesses have an opportunity to participate in the performance of contracts or subcontracts financed in whole or in part with City funds. The bidder will take all necessary and reasonable steps to ensure that said businesses have an opportunity to compete for and perform under this bid/contract. The bidder shall not discriminate on the basis of race, color, national origin or sex in the award and performance of bids/contracts. The Directory of Disadvantaged, Minority and Women Owned Business Enterprises certified by the City of St. Louis, can be viewed at www.mwdbe.org.

**CITY OF ST. LOUIS/SUPPLY DIVISION
MINORITY/WOMEN BUSINESS ENTERPRISES FORM
(M/WBE FORM)**

D. BID/CONTRACT IDENTIFICATION

Bid #: _____ or Contract Name: _____ Opening Date: _____ Your Bid Total: \$ _____ If your bid is \$500 or higher, please complete Section 'E'. We are NOT requesting information on how your company currently supports M/WBE suppliers. We want to know if there are opportunities you might consider to work with M/WBE suppliers for THIS SPECIFIC bid/contract.

E. ASSURANCE MBE/WBE Goal: 25% MBE and 5% WBE (Minimum Participation)

I, acting in my capacity as an officer of the undersigned bidder(s) if a joint venture, hereby assure the City of St. Louis that on this bid/contract my company will: (CHECK ONLY ONE)

Meet or exceed the M/WBE goal with: _____ % MBE and _____ % WBE Participation

Proposed MBE Vendor Name: _____ Amount \$ _____ Item or materials to be supplied by MBE Vendor: _____ Proposed WBE Vendor Name: _____ Amount \$ _____ Item or materials to be supplied by WBE Vendor: _____
--

Fail to meet the M/WBE goal, but made a good faith effort to meet the goals as follows:

_____ % MBE and _____ % WBE Participation (Enter Proposed Vendor information above.)

Not meet the M/WBE goal for the following reasons(s):(Check All That Apply)

	Our Company is an MBE certified by the State of: _____
	Our Company is a WBE certified by the State of: _____
	We have contacted suppliers listed in the SLAA Directory but have received no reply
	There are no subcontracting opportunities for this bid/contract
	We are a Dealer and the order will be drop-shipped from the manufacturer to the user
	We are the manufacturer and the order will be drop-shipped from the factory to the user
	A letter of explanation is attached
	Other reason: _____ _____

FIRM NAME: _____	FEDERAL ID NUMBER: _____
SIGNATURE: _____	FAX NUMBER: _____
PRINTED NAME: _____	DATE: _____
TITLE: _____	E-MAIL: _____

ORDINANCE #69431
Board Bill No. 295
Committee Substitute
As Amended

An Ordinance repealing Section One, part 86.040 of Ordinance 56716, pertaining to the opening of bids, codified as Section 5.58.040 of the Revised Code of the City of St. Louis, and enacting a new provision on the same subject matter which allows a local bidder to match the lowest bid when the lowest bid is from a non-local bidder; enacting a new provision on the same subject matter; containing severability clause.

WHEREAS, local businesses which seek to enter into contracts with the City of St. Louis are at a competitive disadvantage with businesses from other areas because of the higher administrative costs of doing business in the City;

WHEREAS, the City of St. Louis desires to encourage businesses to remain in the City and to relocate to the City;

WHEREAS, by enacting a local preference law that allows a local firm to match the lowest bid when its bid is within 2% percent of the lowest bid, the City hopes to encourage and stimulate local business.

BE IT ORDAINED BY THE CITY OF ST. LOUIS AS FOLLOWS:

SECTION ONE. Section One, part 86.040, Ordinance 56716 is hereby repealed.

SECTION TWO. Enacted in lieu thereof is the following new section.

5.58.040 - Opening of bids.

A. Proposals shall be opened at the time and place fixed by the advertisement, in the presence of such bidders as desire to be present, and shall be open to the inspection of bidders.

B. The bids shall not be materially modified or amended as to price, specification or otherwise, nor substitutions placed thereon, after opening except when the lowest bid is from a non-local bidder. When the lowest bid is from a non-local bidder, any local bidder within two percent of the lowest bid may match the lowest bid. If a local bidder matches the lowest bid, then the Supply Commissioner may select the bid from the local bidder. If more than one local bidder is within two percent of the lowest bid, then only the lowest local bidder may match the bid. In all other circumstances, modification, supplementation or amendment shall cause rejection of the bid. For purposes of this chapter, local bidder means a bidder whose principal place of business is within the City of St. Louis, has had a valid business license for at least one year, and is current in payment of local taxes. Principal place of business shall be defined as the business's physical office, plant, or site where a majority (51%) of the full-time employees, chief officer, and managers of the business regularly work and conduct business, or where the plant or office and equipment required for the furnishing of the goods or performance of the services provided to the City, as required by the contract, are physically located in the City of St. Louis for at least one taxable year immediately prior to the date of the bid.

C. Bids may be for one or more or all the articles advertised for, but there shall be a specific bid on each article. The award may be made to the lowest bidder for any article, or to the lowest bidder for the entire requisition or any part thereof, but the Board of Standardization may reject any or all bids or any part of any bid.

SECTION THREE. Severability.

The provisions of this section are severable. If any provision of this ordinance is declared invalid, that invalidity shall not affect other provisions of the ordinance which can be given effect without the invalid provision.

Approved: April 29, 2013

CITY OF ST LOUIS, MISSOURI
INSTRUCTION TO BIDDERS (for request for quotations - RFQs)

VENDORS SHOULD CAREFULLY READ THE FOLLOWING INSTRUCTIONS AND TERMS AND CONDITIONS, BEFORE SUBMITTING QUOTATION. **CAUTION: THIS IS NOT AN ORDER**

- Quotations will only be accepted on this form which must be returned in a **sealed envelope**. *The upper left corner of the envelope must include the following information: Vendor Name, Quotation Number and the Due By Date.* This information is also required on any mail delivered next day or overnight.
- Quotations should be typewritten or in ink. Altered or erased unit price(s) must be initialed. One copy of Quotation Sheet must be submitted, please retain a copy for your files.
- The Supply Commissioner reserves the right to reject any or all bids.
- The Supply Commissioner reserves the right to make awards on an item basis or on a total basis.
- Bidders must quote Unit Price(s) and Extension on each item. When an error appears on an extension, the Unit Price(s) will govern.
- When Quotation Sheet requests item(s) by brand name and your quote is for an alternate brand - show brand name(s) with model number(s) and attach full specifications.
- When Quotation Sheet has only a general description(s) of item(s) required - show brand name with model number(s) and attach full specifications.
- Suppliers shall not offer more than one bid on each item. Two or more quotations on the same item may cause a rejection of the bid. Suppliers must determine which one of their many styles or types fully meet the specification.
- Freight or delivery charges must be included in quote, or shown separately on quote, so bid can be evaluated.
- **Bids must arrive no later than NOON** on the date stated or will be rejected. Faxed or E-mailed bids are not accepted unless specifically requested.
- Bids will be publicly opened on the date specified beginning at NOON.
- Prices quoted will be considered firm.
- Bids having an acceptance limit of less than 30 days after opening date may be rejected.
- Time of proposed delivery must be stated in definite terms.
- Failure of Bidder to understand the item(s) requested or any part of the specifications will not be a valid reason for bidding on the wrong item(s). Any questions regarding description of item(s) requested should be cleared with the Buyer listed in the bid document.
- **Samples** when requested must be delivered before actual time of bid opening with each sample plainly tagged showing the name of Bidder, Quotation Number, Brand Name and lot number or quality. Submission of samples does not relieve bidder from meeting the specifications as outlined in the Bid Documents unless the bidder specifically states they are bidding on an alternate.
- All samples are to be submitted to the address listed below unless otherwise stated in Bid Documents.
- Deliveries must be accompanied by a packing slip or invoice, listing the Department, Quotation Number, and the exact quantities of each item included in the shipment.
- ONLY U.S.P., N.F., OR N.N.D. DRUGS ARE ACCEPTABLE. ALL DRUGS MUST COME IN MANUFACTURER'S ORIGINAL PACKAGES, PROPERLY SEALED.
- In the event the successful bidder fails to make delivery of any item or items that meet the conditions and requirements as outlined in this proposal within 7 days of time stated by bidder on face of this quotation sheet, the City reserves the right to purchase said item or items on the "OPEN MARKET" and charge any costs above the BID PRICE to the bidder.
- The laws of the State of Missouri provide that the City of St. Louis pay no State Sales or Use Tax or Federal Excise Taxes and these taxes should be excluded from your bid price. Federal Excise Tax Exemption Certificates will be furnished to successful bidder.
- Suppliers shall save harmless the City of St. Louis from the payment of any and all claims or demands arising out of any infringement, alleged infringement, or use of any patent or patented device, article, system, arrangement, material or process used by him in the execution of this contract.
- Supply Division hours are Monday through Friday - 8:00 A.M. to 5:00 P.M. Main Number: 314-622-4580.

All bids must be submitted in a SEALED ENVELOPE and mailed to:

SUPPLY COMMISSIONER
1200 MARKET ST RM 324
ST LOUIS MO 63103-2842