

Responses to Vendor Questions

RFP Opening Statement, p. 2, Section 1:

1. How many off-street parking spaces are represented by the six parking garages, and by the surface lots.

-There are approximately 4,826 parking spaces in off-street facilities owned by the City of St. Louis Treasurer's Office. 684 of these spaces, or 14%, are surface lot spaces.

2. Are all garages and surface lots subject to project analysis, or only some? If only some, please indicate which and their corresponding number of spaces.

-All of the garages and surface lots are subject to project analysis. However, the priority of the project should focus on on-street policies and analysis, as outlined in Section 2 "Scope of Services" of the RFP.

Re. Scope of Services:

1st bullet, p 2:

1. Are prices to be analyzed for off-street as well as on-street?

-We are primarily concerned with pricing for on-street parking. We are concerned with off-street parking prices, particularly with regards to its impact of on-street parking behaviors.

2. How many cities are to be benchmarked?

-We expect the consultant will focus on benchmarking St. Louis against at least ten other cities. We also expect the consultant to pay particular attention to cities that are similar in size and region.

3. Please provide a map or description of the project area, with boundaries (or is the entire city at issue)?

-The project entails the deployment of parking in the entire city. A map of the deployment of meters is attached.

1st bullet, p 3:

1. With respect to identifying peak and low demand, is this for both on- and off-street parking assets?

-We are primarily concerned with demand for on-street parking. We are also concerned with demand for off-street parking, particularly with regard to its relationship to on-street parking.

2. Are occupancy counts and turnover to be done on a 100% sample basis, or a lower sampling rate?

-We will accept a sampling rate lower than 100%. We expect the consultant to concentrate on sampling high occupancy areas. Additionally, the consultant will be

expected to do some sampling of lower occupancy areas and provide recommendations on deployment of meters in such areas or alternative enforcement options.

3. To what extent does the City seek off-street occupancy data?

-As previously stated, on-street occupancy and enforcement is the focus of the study. The City maintains some occupancy data for its off-street facilities and would expect the study to analyze some of the Treasurer's Office off-street data.

2nd bullet, p 3:

1. Please specify or clarify the meaning of the phrase "shrinking the footprint of parking meters"

-The term "shrinking the footprint of meters" refers to reducing the number of neighborhoods and areas with parking meters.

2. Is the strategy to focus on logistics, or also on finances?

-The strategy should focus on both logistics and finances. An analysis of meter deployment should take into account the costs of maintaining and collecting money from parking meters.

Re. Section 3) Requirements and Format, Part I: Project Vision and Approach, items c and d:

1. Ref. item c: What is the desired timeline for the project's completion?

-We would like for the project to be complete by early Fall 2014. We will work with the selected vendor to establish a timeline for the project. The Treasurer's Office will expect preliminary recommendations on the purchase and deployment of new parking meters by August 2014.

2. Ref. item d: What is the project budget? If a budget amount has not been set or cannot be divulged, can you provide a range for the project budget? If a range for the budget has not been determined or cannot be divulged, can you indicate if project funding is secured?

-We have project funding for the study and services set forth in the RFP. However, we do not have a definite number or advertised range for the parking study. We would prefer consultants provide more than one option for project budgets and scope of services. For example a proposer could provide a more expensive option with a comprehensive study and a less expensive option with a less comprehensive study.

Re. Section 3) Requirements and Format, Part II: Qualification of and Experience of Consultant (P), item g:

1. Considering that copies of similar reports are the property of the prior client, and therefore typically would not be shared in full, will redacted sections / excerpts / examples of deliverables be considered responsive to this item of the RFP?

-Yes, we will accept redacted sections, but we would prefer un-redacted reports. Additionally, we would expect that any reports accessible to the public or accessible by an open records requests would be submitted without redactions.

General Question:

1. The RFP does not include a proposal evaluation process or scoring method. Can you please provide, or else discuss how the successful proponent will be selected?

Topic	Number of Points
Pricing	30
Ability to perform the required services	35
References	25
MBE/WBE participation	10
Total	100

1. Are there any on-street or off-street occupancy counts available?

-We will provide counts for both on-street and off-street occupancy to the extent we have maintained such records to the consultant awarded the contract.

2. What is the most detailed level of data you have on meter collections? Is there data available by individual meter or blocks?

-Under our current reporting system, it is time consuming to gather data on individual meters, which are assigned individual numbers. We are in the process of putting together a GPS map of all of the meters that will make it easier to access meter collection data. We are hoping to complete this project before awarding the consultant contract.

3. Can you provide a list of meter collection zones, number and type of meters in each zone and revenue by zone?

-There are seven collection zones: Zone 1, Zone 2, Zone 3, Zone 4, Zone 5, Zone 6, and Zone 8, with about 68 collection routes throughout the entire meter footprint. The number and type of meters, as well as revenue by zone is going to be tracked in a separate meter map that is forthcoming. We hope to have it available before the due date and will inform each respondent when those documents are available.

4. Please provide a list of the types of meters currently deployed.

-With the exception of the meters deployed for the current meter pilot, we have a combination of Duncan Eagle 70 (630 meters), Eagle 80 (6,440 meters), and Eagle 2000 (2,311 meters) Single-Space meters. We also have a few Rhino multi-space meters.

5. What firms have received the RFP?

-The Treasurer's Office posted this RFP on our website and on the IPI website so we are unaware of which firms have received the RFP.

6. Please provide detailed violation data, including number issued and collected by type of violation.

-A table detailing the number of citations for 2013, broken down by violation, is attached.

7. Are you looking for a policy document or specification to be part of an RFP for a vendor/operator?

-We are looking for a policy document which provides recommendations on the deployment of new technology. We expect recommendations guiding our procurement of new technology will be provided in advance of completing a final study.

8. How many FTE's currently enforce parking?

-There are approximately 29 full-time parking enforcement officers.

9. Does the City have any MBE/WBE goals or incentives that apply to this project?

-The City of St. Louis sets out a goal of at least 25% certified minority-owned business enterprise participation and at least 5% certified women-owned business enterprise participation for contracts and purchases where City funds are expended.