

ORDINANCE #65520
Board Bill No. 114

An ordinance amending Ordinance 64945 Sections Three and Five, relating to the appointment of and the salaries of certain employees in the Collector of Revenue's office pursuant to Section 82.610, Revised Statutes of Missouri, by repealing Ordinance 64945, approved June 8, 2000, (Chapter 4.44, Rev. Code, St. Louis, 1980, Anno.) and containing an emergency clause.

BE IT ORDAINED BY THE CITY OF ST. LOUIS AS FOLLOWS:

SECTION TWO. Pursuant to Section 82.610, Revised Statutes of Missouri, the Collector of Revenue is hereby authorized to appoint and employ the following officers and employees with bi-weekly rates, in accordance with the following classification plan, to a grade with rates established in Section Three of this ordinance.

<u>Title</u>	<u>Grade</u>
Account Clerk I	8 G
Account Clerk II	10 G
Accountant I	10 G
Accountant II	12 G
Accountant III	13 G
Accounting Manager I	14 M
Accounting Manager II	15 M
Administrative Assistant I	11 G
Administrative Assistant II	13 G
Administrative Assistant to Collector	14 G
Archivist	13 G
Assistant Collector I	15 M
Assistant Collector II	16 M
Assistant Collector III	17 M
Assistant Supervisor	12 G
Audit Manager	15 M
Auditor I	11 G
Auditor II	13 G
Auditor III	14 G
Buyer I	11 G
Buyer II	12 G
Cashier I	9 G
Cashier II	10 G
Cashier III	11 G
Cashier Manager	12 M
Chief Investigator	11 G
Chief Mail Clerk	10 G
Clerical Aide	5 G
Clerk I	6 G
Clerk II	7 G
Clerk III	9 G
Clerk IV	10 G
Clerk V	11 G
Compliance Manager	13 M
Custodian	6 G
Data Entry Operator I	6 G
Data Entry Operator II	8 G
Data Entry Supervisor	9 M
Deputy Collector	18 M
Executive Assistant I	14 G
Executive Assistant II	15 G
Executive Assistant to the Collector	16 G
First Assistant Collector	17 M
Fiscal Executive	17 M

<u>Title</u>	<u>Grade</u>	
Fiscal Manager	17	M
Intergovernmental Affairs Officer	14	G
Internal Auditor	14	G
Investigator I	10	G
Investigator II	11	G
Legal Manager	14	M
Messenger	5	G
Mail Clerk I	6	G
Mail Clerk II	7	G
Manager	15	M
Office Manager	12	M
Paralegal	13	G
Human Resource Assistant	9	G
Human Resource Manager I	15	M
Human Resource Manager II	16	M
Purchasing Manager	14	M
Receptionist	6	G
Records Manager	14	M
Secretary/Stenographer to Collector	11	G
Secretary I	8	G
Secretary II	9	G
Secretary III	10	G
Security Manager I	11	M
Security Manager II	12	M
Security Officer	8	G
Senior Assistant Collector	17	M
Supervisor I	12	M
Supervisor II	12	M
Supervisor III	13	M
Supervisor IV	14	M
System Analyst I	14	G
System Analyst II	15	G
Tax Manager	14	M
Taxpayer Affairs Manager	13	M
Telephone Operator	6	G
Telephone Operation Supervisor	7	G
Typist Clerk I	6	G
Typist Clerk II	8	G
Typist Clerk III	8	G

SECTION THREE.

(a) GENERAL PAY SCHEDULE

(1) There is hereby adopted as the compensation schedule for all pay grades which are denoted by the suffix "G" and "M" in Section Two of this ordinance, the following ranges of salary beginning with the bi-weekly pay period starting June 16,2002.

BI-WEEKLY RANGE OF PAY IN WHOLE DOLLARS

GRADE	MINIMUM	MAXIMUM
5	619	928
6	674	1011
7	735	1102

GRADE	MINIMUM	MAXIMUM
8	801	1201
9	873	1309
10	951	1427
11	1037	1556
12	1130	1696
13	1251	1878
14	1439	2159
15	1654	2483
16	1904	2855
17	2189	3284
18	2517	3776
19	2895	4343
20	3330	4994
21	3596	5394
22	3883	5825
23	4194	6292

SECTION FIVE. (a) All pay schedules in Ordinance 64945 shall continue in effect until the beginning of the bi-weekly pay period starting June 18, 2002, at which time the rates to be paid to employees in positions of any class for which a rate is established or changed in Section Three (a)(1) of this ordinance shall be increased by a factor of one and one half percent (1 1/2%), rounded to the nearest whole dollar, as determined by the appointing authority and be adjusted as follows:

(1) The bi-weekly salary of each employee whose pay range is established in Section Three (a)(1) of this ordinance and whose class title remains unchanged or whose class title is changed to better describe his or her position and without a substantial revision in the class of position shall be increased by one and one half percent (1 1/2%) rounded to the nearest whole dollar. This provision shall not apply to employees whose rate is deemed to be above the new maximum of the range as a result of demotion or reallocation.

(a) The salary of each employee whose pay range is established in Section 3 (a) (1) of this ordinance shall be increased by one and one half percent (1 1/2%) to the nearest whole dollar, as determined by the appointing authority. This provision shall not apply to employees whose rate is deemed to be above the maximum of their new salary range except as provided in paragraph (b) below.

(b) No employee shall be reduced in salary by reason of the adoption of the new pay schedules in this ordinance.

(2) The salary of each employee whose pay range is established in Section Three (a) of this ordinance and whose class has been allocated to a higher pay grade in the appropriate pay schedule shall be increased to a rate which provides a one and one half percent (1 1/2%) increase in addition to a five percent (5%) increase, but not less than the minimum of the pay range.

(a) All employees shall be eligible for increases based upon satisfactory service as determined by the Collector, subject to the maximum salary limitation herein.

(b) Nothing in this section shall be construed as preventing the Collector from paying less than the maximum provided in this ordinance.

(c) Any employee whose salary upon effective date hereof exceeds the initial salary level for his position may be paid at the salary level that immediately exceeds his then current salary level.

The passage of this ordinance being deemed necessary for the immediate preservation of the public peace, health and safety, it is hereby declared to be an emergency measure and the same shall take effect and be in force immediately upon its approval by the Mayor.

Approved: June 15, 2002