

**ORDINANCE #65522
Board Bill No. 111**

An ordinance amending Ordinance #64946, approved June 8, 2000, Section Two and Eight, relating to the appointment and rates of compensation of certain employees of the License Collector of the City of St. Louis and enacting in lieu thereof a new ordinance dealing with the same subject matter and containing an emergency clause.

BE IT ORDAINED BY THE CITY OF ST. LOUIS, AS FOLLOWS:

SECTION ONE. ALPHABETICAL LIST OF CLASSES

The following positions of the License Collector’s office, whose duties shall be those indicated by their respective titles are hereby allocated as listed below and adopted as the classification plan for the License Collector’s office:

<u>Class Title</u>	<u>Grade</u>
Account Clerk I	8
Account Clerk II	11
Accountant I	12
Accounting Manager I	16
Administrative Officer I	11
Administrative Officer II	12
Administrative Officer III	13
Chief Deputy License Collector	17
Data Entry Operator I	6
Data Entry Operator II	8
Field Representative I	6
Field Representative II	8
License Clerk I	6
License Clerk II	8
Secretary I	9

SECTION TWO. OFFICE PAY SCHEDULE

(a) General Pay Schedule:

(1) The following Bi-Weekly pay schedule for all pay grades denoted with the suffix “G”, or “M” shall become effective beginning with the bi-weekly pay period starting June 16, 2002.

BI-WEEKLY RANGE OF PAY IN WHOLE DOLLARS

GRADE	MINIMUM	MAXIMUM
6	674	1011
8	801	1201
9	873	1309
11	1037	1556
12	1130	1696
13	1251	1878
16	1904	2855
17	2189	3284

SECTION EIGHT. CONVERSION

(a) All pay schedules in Ordinance 64946 shall continue in effect until the beginning of the pay period starting June 16, 2002, at which time the rates to be paid to employees in positions of any class for which a rate is established or changed in Section 2(a)(1), of this ordinance shall become effective and be adjusted as follows:

(1) The salary of each employee whose pay range is established in Section 2(a) of this ordinance and whose class title remains unchanged or whose class title is changed to better describe his or her position and without a substantial revision in the class of position shall have their current salary increased by a factor of one and one half (1 1/2%), rounded to the nearest whole dollar, as determined by the LICENSE COLLECTOR. This provision shall not apply to employees whose rate is deemed to be above the new maximum of the range as a result of demotion or reallocation.

(2) The salary of each employee whose pay is established in Section 2(a)(1) of this ordinance and whose class has been allocated to a higher pay grade in the appropriate pay schedule, as determined by the LICENSE COLLECTOR, shall have their current salary increased to a rate, rounded to the nearest whole dollar, which provides a one and one half percent (1 1/2%) increase in addition to an increase which equals the amount of the pay grade reallocation.

No employee shall be compensated at a rate above the maximum of the new salary range except as provided in paragraph (c) below, or under provisions of an appropriate pay regulation as authorized by the LICENSE COLLECTOR.

(a) No employee shall be reduced in salary by reason of the adoption of the new pay schedules in this ordinance.

(b) The salary of any employee serving in a trainee position which remains above the new trainee for his or her position shall remain unchanged.

(c) The LICENSE COLLECTOR, on the recommendation of the Director of Personnel, may establish a special conversion procedure for a class or position in the event that the COLLECTOR determines that a serious inequity would be created by the application of the conversion procedures established in this Section 8.

(d) The LICENSE COLLECTOR, shall establish such procedures as are needed to place this ordinance into effect and interpret its provisions.

The passage of this ordinance being deemed necessary for the immediate preservation of the public peace, health and safety, it is hereby declared to be an emergency measure and the same shall take effect and be in force immediately upon its approval by the Mayor.

Approved: June 15, 2002