

**BOARD BILL #125 INTRODUCED BY ALDERMAN FRANK WILLIAMSON**

1 An ordinance enacted pursuant to Section 56.540, Revised Statutes of Missouri to repeal  
2 Ordinance No. 69194 relating to the Office of the Circuit Attorney of the City of St. Louis,  
3 allocating the positions established by Section 56.540, R.S.Mo. to classes with grades and a  
4 schedule setting minimum and maximum salaries for such grades by repealing Section Two and  
5 replacing said Section with provisions of this ordinance, providing that such salaries be paid bi-  
6 weekly; providing for payment of overtime wages on an hourly basis at the bi-weekly rate when  
7 such overtime is authorized as necessary by the Circuit Attorney and containing an emergency  
8 clause.

9

10 **BE IT ORDAINED BY THE CITY OF ST. LOUIS AS FOLLOWS:**

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12 **SECTION ONE.** Ordinance No. 69194 is hereby repealed and, in lieu thereof, the following  
13 provisions are enacted.

14

15 **SECTION TWO.** The following positions of the Office of the Circuit Attorney of the City of St.  
16 Louis, authorized by Section 56.540, R.S.Mo., are hereby allocated to a grade in the following  
17 Section with the rates therein established, to wit:

18 Title	Code	Grade
20 First Assistant Circuit Attorney	1601	21M

1	Chief Trial Assistant	1602	20M
2	Chief Warrant Officer	1603	20M
3	Chief Misdemeanor Officer	1604	20M
4	Special Assistant Circuit Attorney I	1605	15P
5	Special Assistant Circuit Attorney II	1606	17P
6	<b>Special Assistant Circuit Attorney III</b>	<b>1607</b>	<b>18P</b>
7	Attorney I	2361	15P
8	Attorney II	2362	17P
9	Attorney III	2363	18P
10	Attorney IV	2367	20M
11	Attorney Manager	2364	20M
12	Administrative Assistant	1622	14P
13	Administrative Secretary	1614	14G
14	Chief Clerk	1617	15P
15	Chief Investigator	1630	15P
16	Clerk I	1112	8G
17	Clerk II	1113	9G
18	Clerk III	1114	11G
19	Clerk IV	1115	13G
20	Computer Operations Manager	1361	15P
21	Computer Operations Supervisor	1327	13P
22	Computer Operator I	1323	10G

1	Computer Operator II	1324	11G
2	Computer Operator III	1325	12G
3	<b>Crime Analyst I</b>	<b>1631</b>	<b>13G</b>
4	<b>Diversion Manager</b>	<b>1642</b>	<b>13G</b>
5	Investigator IA	1633	10G
6	Investigator I	1631	13G
7	Investigator II	1632	14G
8	Investigator III	1634	15G
9	Legal Secretary	1134	11G
10	Paralegal	2365	12G
11	<b>Public Information Officer II</b>	<b>1615</b>	<b>15P</b>
12	Secretary I	1131	9G
13	Secretary II	1132	10G
14	Secretary III	1133	11G
15	Typist Clerk I	1121	8G
16	Victim Services Counselor I	1642	13G
17	Victim Services Counselor II	1643	14P
18	Victim Services Supervisor	1644	15P

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20 **OFFICIAL PAY SCHEDULE FOR CLASSIFICATION GRADES**

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22 The following is hereby adopted as the allocated salary pay schedule for all classification

1 grades of positions in Section Two of this ordinance, beginning with the biweekly pay period  
 2 starting the effective date of this Ordinance. The following bi-weekly pay schedule for all grades  
 3 shall become effective with the beginning of the first pay period following effective passage of  
 4 this ordinance:

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6	GRADE	MINIMUM	MAXIMUM
7	6	747	1143
8	7	816	1246
9	8	889	1359
10	9	968	1481
11	10	1055	1616
12	11	1151	1761
13	12	1254	1920
14	13	1320	2124
15	14	1580	2442
16	15	1835	2809
17	16	2111	3229
18	17	2428	3716
19	18	2791	4273
20	19	3212	4913
21	20	3694	5650
22	21	3989	6102

1        22            4308            6589

2        23            4651            7119

3            **SECTION THREE.** The Circuit Attorney, in making appointments to the positions  
4 authorized by Section 56.540 R.S.Mo., shall make said appointments within the classes and  
5 grades set out in Section Two of this ordinance, and to an amount of pay within a grade;  
6 provided further that the Circuit Attorney may, in her sole discretion, change the classification,  
7 grade and amount paid to a person appointed as she determines to be required. The Circuit  
8 Attorney may establish probationary rates of pay for classes of positions established in this pay  
9 ordinance. Such probationary rates may be less than the rate paid to a regular employee.

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11            **SECTION FOUR.** The salary for grades of positions shall be paid bi-weekly.

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13            **SECTION FIVE.** The annual rate of employee compensation shall be twenty-six (26)  
14 times the bi-weekly scale of pay for the grade applicable to the employee's position. No  
15 employee shall be paid at a rate lower than the minimum or higher than the maximum of the  
16 salary range established for the grade to which his/her class has been allocated. Nothing in this  
17 section shall be construed as preventing the Circuit Attorney from paying less than the maximum  
18 provided in this ordinance.

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20            **SECTION SIX.** (A) Employees occupying positions allocated in Section Two to a grade  
21 of 15G or lower, or to a grade of 18P or lower, may be eligible to receive, in addition to the  
22 regular salary, pay for overtime hours authorized by the Circuit Attorney. The rate of such

1 overtime pay shall be subject to the requirements of the Fair Labor Standards Act of 1938, as  
2 applicable, and shall be allowed on the basis of hours worked and the bi-weekly rate of pay.  
3 Compensatory time may be allowed in lieu of overtime pay as provided by law. Employees  
4 occupying positions allocated to a management grade designated by the letter "M" following the  
5 grade number are ineligible to receive additional compensation for time worked over that  
6 ordinarily required.

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8 **SECTION SEVEN.** Emergency Clause. This being an ordinance for the preservation of  
9 public peace, health and safety, it is hereby declared to be an emergency measure within the  
10 meanings of Sections 19 and 20 of article IV of the Charter of the City of St. Louis and therefore  
11 shall become effective immediately upon its passage and approval by the Mayor.

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