

St. Louis City Ordinance 63159

FLOOR SUBSTITUTE

BOARD BILL NO. [94] 53

INTRODUCED BY ALDERMAN MARTIE ABOUSSIE

An ordinance enacted pursuant to Section 56.540, Revised Statutes of Missouri to amend Ordinance No.62991 relating to the office of the Circuit Attorney of the City of St. Louis, allocating the positions established by said Section 56.540, R.S.Mo. to classes with grades and a schedule setting minimum and maximum salaries for such grades; providing that the Circuit Attorney's appointments to such positions be of such grades and within such range as she may determine; providing that such salaries be paid bi-weekly; providing for payment of overtime wages on an hourly basis at the bi-weekly rate to non-management classes of employees when such overtime is authorized as necessary by the Circuit Attorney; and containing an emergency clause.

BE IT ORDAINED BY THE CITY OF ST. LOUIS AS FOLLOWS:

SECTION ONE. The following positions of the Office of the Circuit Attorney of the City of St. Louis, authorized by Sect. 56.540, R.S.Mo., to a grade in the following Section with the rates therein established, to-wit:

Title	Code	Grade
First Assistant Circuit Attorney	1601	31M
Chief Trial Assistant Circuit Atty.	1602	31M
Chief Warrant Officer	1603	29M
Chief Misdemeanor Officer	1604	29M
Special Assistant Circuit Attorney I	1605	16P
Special Assistant Circuit Attorney II	1606	21P
Assistant Circuit Attorney I	1607	21P
Assistant Circuit Attorney II	1608	24P
Assistant Circuit Attorney III	1609	27P
Assistant Circuit Attorney IV	1610	29P
Assistant Circuit Attorney V	1611	30P
Administrative Assistant	1622	19M
Administrative Secretary	1614	15G
Chief Clerk	1610	16G
Chief Investigator	1630	18P
Clerk I	1112	5G

Clerk II	1113	7G
Clerk III	1114	9G
Clerk IV	1115	12G
Computer Operations Manager	1361	23M
Computer Operations Supervisor	1327	17M
Computer Operator I	1323	11G
Computer Operator II	1324	13G
Computer Operator III	1325	16G
Grand Jury Stenographer	1615	12G
Investigator I	1631	14G
Investigator II	1632	17G
Paralegal Assistant	2365	15G
Secretary I	1131	9G
Secretary II	1132	11G
Secretary III	1133	13G
Social Worker	6141	16G
Telephone Operator	1161	5G
Typist Clerk I	1121	6G
Typist Clerk II	1122	8G
Victim Witness Counselor	1642	14G
Victim Witness Supervisor	1643	17P

SECTION TWO.(A) There is hereby adopted as the salary pay schedule for all classification grades of positions in Section One of this ordinance, beginning with the bi-weekly pay period June 12, 1994.

BI-WEEKLY RANGE OF PAY IN WHOLE DOLLARS

GRADE MINIMUM MAXIMUM

5G	582	783
6G	608	817
7G	637	857
8G	667	896
9G	699	942
10G	732	985
11G	766	1029
12G	802	1081
13G	841	1130

14G	880	1182
15G	923	1241
16G	967	1300
17G	1013	1362
17M	1013	1504
18M	1063	1579
19M	1113	1654
23M	1345	1999
29M	1789	2664
31M	1969	2934
16P	967	1436
17P	1013	1504
18P	1063	1579
21P	1223	1816
24P	1411	2097
27P	1626	2421
29P	1789	2664
30P	1877	2796

(2)(B) There is hereby adopted as the salary pay schedule for all classification grades of positions in Section One of this ordinance, beginning with the bi-weekly pay period June 25, 1995.

BI-WEEKLY RANGE OF PAY IN WHOLE DOLLARS

GRADE	MINIMUM	MAXIMUM
5G	591	795
6G	617	830
7G	647	870
8G	677	912
9G	709	956
11G	777	1047
12G	814	1097
13G	854	1151
14G	893	1201
15G	937	1261
16G	982	1321
17G	1028	1383

17M	1028	1527
19M	1130	1679
23M	1365	2029
29M	1816	2704
31M	1999	2978
16P	982	1458
17P	1028	1527
18P	1079	1603
21P	1241	1843
24P	1432	2128
27P	1650	2457
29P	1816	2704
30P	1905	2838

SECTION THREE. The Circuit Attorney, in making appointments to the positions authorized by Section 56.540 R.S.Mo., shall make said appointments within the classes and grades set out in Section One of this ordinance, and to an amount of pay within a grade: provided further that the Circuit Attorney may, in her sole discretion, change the classification, grade and amount paid to a person appointed as she determines to be required.

SECTION FOUR. The salaries for grades of positions shall be paid bi-weekly.

SECTION FIVE. Salary Adjustment

Salary adjustments for all employees shall be based on considerations of merit, equity, or success in fulfilling predetermined goals and objectives as herein provided.

(A) Positions established in Section One may be eligible for a 3.35% within range increase, made at intervals of once a fiscal year.

(B) Any employee whose salary is established in Section 2(A) or 2(B) and whose services fail to meet the standards of performance necessary to qualify for increases in pay shall not receive the within-range increase otherwise allowed by this Section 5.

(C) The date of any within-range increase granted under provisions of Section 5(A) shall be effective subject to the provisions set by the Circuit Attorney.

(D) The Circuit Attorney may evaluate the performance of an employee whose salary is established in Section 2(A) or 2(B) of this ordinance for the purpose of a salary adjustment only at intervals as described above except in the case of:

(1) Exceptional performance of duties:

The Circuit Attorney may advance an employee who demonstrates exceptional performance of duties or outstanding qualifications, by not more than ten percent (10%) after twenty-six (26) weeks of employment at the same rate in the salary range.

(2) Substandard performance of duties:

An employee whose level of performance is significantly diminished and no longer warrants payment at the current rate within the range may be decreased to a lower rate in the salary range.

The granting of any such increase or decrease in salary shall be made at the beginning of a payroll period.

SECTION SIX. The annual rate of employee compensation shall be twenty-six (26) times the bi-weekly scale of pay for the grade applicable to each employee's position. No employee shall be paid at a rate lower than the minimum or higher than the maximum of the salary range established for the grade to which his/her class has been allocated. Nothing in this section shall be construed as preventing the Circuit Attorney from paying less than the maximum provided in this ordinance.

SECTION SEVEN. Employees occupying positions allocated in Section One to a grade of 26G or lower, or to a grade of 30P or lower, may be eligible to receive, in addition to their regular salary, pay for overtime hours authorized by the Circuit Attorney. The rate of such overtime pay shall be subject to the requirements of the Fair Labor Standards Act of 1938, as applicable, and shall be allowed on the basis of hours worked and the bi-weekly rate of pay. Compensatory time may be allowed in lieu of overtime pay as provided by law.

Employees occupying positions allocated to a management grade designated by the letter "M" following the grade number are ineligible to receive additional compensation for time worked over that ordinarily required.

SECTION EIGHT. This ordinance is declared to be an emergency measure as defined by Article IV, Section 20, of the Charter of the City of St. Louis and

shall take effect immediately upon its passage and approval by the mayor of the City of St. Louis.

Legislative History				
1ST READING	REF TO COMM	COMMITTEE	COMM SUB	COMM AMEND
04/29/94	04/29/94	PE		
2ND READING	FLOOR AMEND	FLOOR SUB	PERFECTN	PASSAGE
05/13/94			05/20/94	05/26/94
ORDINANCE	VETOED		VETO OVR	
63159				

>