

1 **BOARD BILL NO. 29 INTRODUCED BY ALD. CHARLES QUINCY TROUPE**

2 An Ordinance requiring that any proposed board bill which has a cost associated
3 with its passage have a fiscal note prepared. All said board bills requiring a fiscal note
4 shall be referred to the Ways and Means Committee of the Board of Aldermen

5 **BE IT ORDAINED BY THE CITY OF ST. LOUIS AS FOLLOWS:**

6 **SECTION ONE.** (1) A proposed board bill shall prior to introduction be
7 accompanied by a fiscal note if such board bill authorizes any of the following:

8 a. An expansion of services which entails additional costs beyond that approved
9 in the current adopted city budget;

10 b. An undertaking of a new service for which no funding is provided in the
11 current adopted city budget;

12 c. A commitment of city funding in the future under certain specified conditions;

13 d. An issuance of bonds, notes and lease-purchase agreements which may require
14 additional funding beyond that approved in the current adopted city budget;

15 e. An execution or initiation of an activity as a result of federal or state mandates
16 or requirements;

17 f. A capital improvement project that increases operating costs over the current
18 adopted city budget; or,

19 g. A capital improvement project that requires funding not approved in the
20 current adopted budget or that will require funding in future years.

21 (2) The purpose of the fiscal note shall be to allow for a brief review of the fiscal impact
22 of the proposed board bill under consideration. A fiscal note shall be a brief informational
23 document, separate from any fact sheet or other document, conveying the estimated fiscal

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1 impact of the proposed board bill on the city.

2 (3) Estimated fiscal impact shall mean the following:

3 a. The estimated expenditures by the city resulting from the proposed board bill
4 for the current and next subsequent fiscal year;

5 b. Whether the proposed board bill is estimated to have a direct fiscal impact on
6 any city department or office;

7 c. Whether the proposed board bill creates a program or administrative
8 subdivision that significantly duplicates an already existing program or administrative
9 subdivision;

10 d. Whether the proposed board bill is estimated to require the construction of any
11 new physical facilities;

12 e. The amount of non-city funds that may be received in the current and next
13 subsequent fiscal year to fund the proposed board bill;

14 f. A description of the annual operating, equipment and maintenance costs
15 resulting from the proposed board bill.

16 (4) The City Budget Division shall be responsible for the preparation of all fiscal notes
17 and such fiscal notes shall be in a form of their design. City departments and offices shall
18 cooperate in providing any information necessary for the preparation of a fiscal note.

19 (5) The sponsor of a proposed board bill shall forward the proposed board bill to the City
20 Budget Division for preparation of a fiscal note and following such preparation the fiscal
21 note shall be forwarded to the sponsor. Following the sponsor's receipt of a fiscal note for
22 a proposed board bill, if any substantive changes are made to the proposed board bill
23 which would alter the estimated fiscal impact in the fiscal note then the party making

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1 such substantive changes to such proposed board bill shall request a new fiscal note. If
2 substantive changes are made to a proposed board bill, following the preparation of a
3 fiscal note, which would alter the estimated fiscal impact in the fiscal note and the
4 substantive changes are made following consideration by the Ways and Means
5 Committee, then a new fiscal note shall be prepared prior to consideration by the full
6 Board of Aldermen.

7 (6) The Clerk of the Board of Aldermen shall not assign a board bill number to a
8 proposed board bill requiring a fiscal note pursuant to this section unless a fiscal note is
9 attached to such proposed board bill.

10 **SECTION TWO.** All proposed board bills which require a fiscal note shall be referred
11 to the Ways and Means Committee of the Board of Aldermen.