



**CITY OF ST. LOUIS
DEPARTMENT OF FINANCE
OFFICE OF THE DIRECTOR OF PROCUREMENT**

**VACANT
DIRECTOR OF PROCUREMENT**

**TISHAURA JONES
MAYOR**

**1200 MARKET ST RM 324
ST LOUIS MO 63103
PHONE: 314-622-4580
FAX: 314-622-4141**

**ADDENDUM NO. 1
REQUEST FOR INFORMATION (RFI): AUGUST 17, 2021**

TO: ALL POTENTIAL SUPPLIERS
FROM: LYNN CRAWFORD, DEPUTY SUPPLY COMMISSIONER
DATE: AUGUST 6, 2021
RE: RFI RECORDER OF DEEDS FURNITURE

This addendum is issued prior to due date and time for RFI Office Furniture Sourcing submissions to provide for modifications in plans and/or information. All participants must attach this form to their submission. This completed, signed form will serve as acknowledgement that revised information has been received and the Participant's response is based on the revised information.

1. QUESTIONS/ANSWERS:

Q1. Does the city prefer furniture that is made in America?

A1. Although we prefer American, we are open to choice based on the St. Louis Domestic Products Procurement Act.

Q2. What is the brand of furniture that is existing now?

A2. There is no existing furniture.

Q3. Would it be possible for me to drop off our furniture catalog when submitting our information?

A3. Yes, please share at least three copies.

2. FINAL QUESTIONS/ANSWERS:

All remaining questions shall be submitted in writing (email accepted) to Lynn Crawford, Deputy Supply Commissioner at crawfordl@stlouis-mo.gov no later than 2:00 p.m. August 11, 20201

ADDENDUM RECEIVED AND ACKNOWLEDGED

Name of Firm

Representative

Signature

Date.