



**CITY OF ST. LOUIS
DEPARTMENT OF FINANCE
OFFICE OF THE DIRECTOR OF PROCUREMENT**

**VACANT
DIRECTOR OF PROCUREMENT**

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**ADDENDUM NO. 2
REQUEST FOR INFORMATION (RFI): AUGUST 17, 2021**

TO: ALL POTENTIAL SUPPLIERS
FROM: LYNN CRAWFORD, DEPUTY SUPPLY COMMISSIONER
DATE: AUGUST 10, 2021
RE: RFI RECORDER OF DEEDS FURNITURE

This addendum is issued prior to due date and time for RFI Office Furniture Sourcing submissions to provide for modifications in plans and/or information. All participants must attach this form to their submission. This completed, signed form will serve as acknowledgement that revised information has been received and the Participant's response is based on the revised information.

1. INSTRUCTIONS TO POTENTIAL SUPPLIERS

Please note that this is not a Request for Bid. It is a Request for Information Only. We are requesting information on office furnishings.

2. FINAL QUESTIONS/ANSWERS:

All remaining questions shall be submitted in writing (email accepted) to Lynn Crawford, Deputy Supply Commissioner at crawfordl@stlouis-mo.gov no later than 2:00 p.m. August 11, 2021

ADDENDUM RECEIVED AND ACKNOWLEDGED

Name of Firm

Representative

Signature

Date.